

Student Dismissal

Appeal Procedure

If a student decides to exercise his or her right to appeal a UCEAP dismissal decision, he or she must do so in writing. The appeal must be initiated within 72 hours (in real local time, excluding weekends) from the time the student was informed in writing of the action to be taken or his/her right to do so is waived. An appeal must be in the form of a letter to the UCEAP Systemwide Associate Vice Provost and Executive Director, Professor Vivian-Lee Nyitray (uceapdirector@eap.ucop.edu). This letter may include any relevant documents and testimonials that the student wishes to enter into the record.

The UCEAP Systemwide Associate Vice Provost and Executive Director shall either concur with or overturn the dismissal decision, ordinarily, within a period of 48 hours after she receives the appeal. She will inform the student in writing of the decision. This decision will also be communicated to the SC Director, host university/UCEAP partners, and home Campus EAP Office. The Campus EAP Office will be responsible to inform any other appropriate campus offices or officials.

If an appeal is submitted, any disciplinary sanctions ordinarily will not be imposed until the appeal process is completed unless there is extreme concern about the safety of program participants. Interim measures, such as no contact orders, academic accommodations, etc. will remain in effect during the appeal process. Provided the safety of the student or program participants is not impacted, students on interim sanctions must abide by all UCEAP and partner policies and requirements of participation.