

## **INSTRUCTIONS TO REGISTER AT THE PONTIFICIA UNIVERSIDAD CATOLICA DE CHILE**

***Make sure to begin the process at a computer where you can print.***

This must be completed online by Wednesday, September 19<sup>th</sup>, and documents sent to UCEAP by Friday, September 21<sup>st</sup>.

All PUC students must complete this process. Please budget time to make this happen this week. If you fail to get this done, you risk losing the opportunity to get your host acceptance letters, which are required for your visa application. Students who don't get their visas don't get to study in Chile.

1) Access this page online (control + click )

[https://www2.puc.cl/web\\_rai/jsp/rai\\_alumno\\_extrj\\_ingreso\\_form.jsp?codldiomPag=EN](https://www2.puc.cl/web_rai/jsp/rai_alumno_extrj_ingreso_form.jsp?codldiomPag=EN)

### **AGREEMENT**

Under : Indicate the Exchange Program you are applying to (\*):  
Select : Exchange

### **PERIOD OF EXCHANGE:**

Under : Indicate how many semesters you are applying to (\*).  
Select: Select any of the following 2 options  
- "1 semester beginning March 2013"  
- "2 semesters beginning March 2013"

### **PERSONAL DATA:**

Attach the Photo and fill out the requested information.

(Photo size info from the UChile website: "Please, upload a recent photo, passport size, 20KB to 200KB, white background. This photograph will be used for a University student identification card.")

You do not need to enter your "Social Security Number". Leave that box empty.  
Complete all others.

### **HOME UNIVERSITY:**

Under : "Name of Home University" :  
Select : The University of California, .....

### **ACADEMIC BACKGROUND**

Under : "Degree Program" indicate your major and choose "Undergraduate".  
Under : "Main field of study at UC" choose areas such as Social Sciences, Arts, Philosophy and Humanities, etc.

## PROPOSED STUDY PLAN

Enter courses you would like to take (you do not have to take these courses once you are in Chile. This is just to get an idea of the subject areas requested by University of California students).

## SPANISH LANGUAGE PROFICIENCY

Under : "Native Language" choose "English" or another language if that is the case.

Under : "Spanish proficiency level" choose "Medium".

Under : "Semesters of Spanish passed" enter "4".

2) Click on "SUBMIT" and a PDF format of the form will be displayed.

3) PRINT OUT THE PDF COPY OF YOUR ONLINE APPLICATION and complete the following:

Page 2 of the printout: Sign and date this form under the title "DECLARATION".

Page 3 of the printout: Complete the contact info under the title "HOME UNIVERSITY APPROVAL".

Name of Exchange Coordinator: Carmen Gloria Guinez

Phone: 011-56-2-354-5262

Fax: 011-56-2-354-5262

E-Mail: [cguinez@puc.cl](mailto:cguinez@puc.cl)

4) SCAN AND EMAIL THE COMPLETED 3 PAGE APPLICATION FORM (preferred)  
TO: Aysin Berkmen at [aberkmen@eap.ucop.edu](mailto:aberkmen@eap.ucop.edu) OR SEND THE SIGNED/DATED APPLICATION TO UCEAP latest by Friday, September 21:

*Aysin Berkmen - Chile*

*University of California Education Abroad Program*

*6950 Hollister Avenue, Suite 200, Goleta, CA 93117*

**If you have technical problems, please contact Patricia Uribe at [exchange@uc.cl](mailto:exchange@uc.cl) for technical support.**