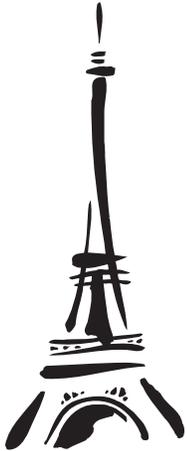
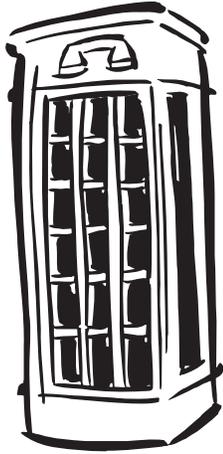




ACCENT

Enrollment Forms



Spring 2013 in London and Paris
with the University of California
Education Abroad Program

Program Dates:
March 27 - June 8, 2013

INSTRUCTIONS

These forms are separate from any forms that you have filled out for UCEAP. These forms must be returned to ACCENT no later than January 7, 2013. Mail to:

ACCENT
870 Market Street, Suite 1026
San Francisco, CA 94102

If you have any questions about completing these forms, please contact Jade Stone at (800) 869-9291.

Form 1: ACCENT/Student Responsibility Contract

I hereby agree to the conditions in this Contract for the University of California Program and confirm that I have a genuine interest in the educational and cultural opportunities offered. Accordingly,

1. I have read ACCENT's policies concerning Alcohol Use, Student Housing and other applicable policies within ACCENT's Enrollment Forms. I have also read ACCENT's policies concerning Harassment and Drug/Substance Abuse. Copies of these policies are found at (www.accentintl.com/policies). I understand all of these policies and agree to faithfully fulfill all of these requirements, terms, and conditions.
2. I understand that my sponsoring College/University is ultimately responsible for the program's educational content, its duration, modifications, and/or cancellations, and supervising and disciplining students and faculty. I hereby agree that in the unlikely, but possible event of an infectious disease threat, that I shall follow the directions of my sponsoring school and comply with relocation and mitigation directives, whether these are delivered by local government authorities, my school, or indirectly through ACCENT. I understand that my failure to do so may result in my expulsion from the program without any refund or recourse. I understand that this program is deemed to commence on the contracted arrival date, and to terminate on the contracted departure date from Europe as specified in the program materials.
3. I agree that ACCENT reserves the discretion to reasonably modify my program schedule for logistical and service purposes, including without limitation, to conform to schedules of host country institutions, to conform to schedules of transportation companies and other service providers, to consolidate programs for viability purposes, etc. Such modifications shall be deemed to be standard conditions of my program, and shall not be grounds for withdrawal from the program or for any refund or credit.
4. I acknowledge that foreign travel, and living in European cities that are hundreds or thousands of years old, is an adventure which exposes me to risks, living conditions, inconveniences and standards that I do not normally encounter at home, and I hereby assume those risks as an adult. I accept that I will have to tolerate foreign customs, habits, noise, traffic, foods, cultural practices, laws, police requirements, living conditions, amenities such as air conditioning and heat, elevators, transportation schedules, etc., which are more onerous and less convenient than those I am used to at home. When I encounter such conditions that I may not like, I accept that I am responsible for resolving problems concerning them in mature and constructive ways and I realize that I may be required to accommodate myself to them as part of my experience of living in a foreign country. I also understand that it is my responsibility to promptly inform ACCENT's local Center Director in writing if I encounter conditions that I believe should be remedied pursuant to the terms and conditions of this Contract.
5. I understand that while unlikely, there are always risks that I could become ill, or injured, or incapacitated during my activities in Europe. Should I voluntarily choose to engage in athletics, tournaments, or sports, I acknowledge that, as an adult, I assume all such risks and I do not expect ACCENT to function in loco parentis. Likewise, I also understand that I could become involved with a foreign country's police or government authorities, and need legal assistance. Accordingly, I hereby authorize ACCENT, in its reasonable discretion, to take emergency action on my behalf, without limitation, to obtain medical care, hospitalization, legal or other assistance for me at my sole cost.
6. I agree to abide by the applicable laws of my host country, and I understand that I am solely responsible for the consequences and costs, legal and otherwise, that result should I become involved in any civil dispute or criminal matter under applicable laws.
7. I understand that it is illegal under British, French, and American criminal and civil laws for me to upload or download copyrighted materials, including peer file sharing, without the express permission of the copyright owner. If I do download and/or distribute copyrighted materials without such permission, I understand that I will also be violating ACCENT's, and my own College/University's policies. Accordingly, I acknowledge that such misconduct on my part will subject me to severe legal penalties which can include fines of thousands of dollars, and expulsion from my overseas program and housing without recourse or refund.
8. I agree that I must conduct myself according to the policies and standards of my sponsoring academic institution, and those of ACCENT, and I agree to cooperate with representatives of the sponsoring institution, ACCENT staff, and my fellow participants for our mutual benefit. I understand that misconduct by me, including but not limited to, possession or use of prohibited substances or drugs, misuse of alcohol, violation of the sponsoring school's strict attendance requirements, and student conduct codes, violence, destruction of property, offensive public behavior, behavior which endangers others or myself, or violation of other policies is likely to result in my expulsion from the program without refund of fees, or recourse, and my return home will be at my expense.

WARNING: THIS IS A 2-PAGE DOCUMENT AND BOTH PAGES MUST BE RETURNED TOGETHER.

9. I understand that my friends and relatives are not entitled or permitted to attend any portion of the program or utilize my residence or any ACCENT facilities which are reserved exclusively for officially enrolled participants who have paid applicable fees.
10. I agree that neither ACCENT, nor its employees, nor its representatives shall be liable to me, directly or indirectly, for consequences beyond ACCENT's reasonable direct control, including without limitation, Acts of God, criminal acts such as theft, war, terrorism, strikes or other labor actions, acts of government authorities, acts by persons who are not employees of ACCENT, pandemics or epidemics or other health threats, acts by employees of transportation companies, and others.
11. I understand that ACCENT urges me to protect my personal property, valuables, and other property for which I am responsible by purchasing commercial insurance, and whether I insure or not, I agree that ACCENT shall not be liable for any losses of or damage to my personal property, valuables, and other property, and that I alone shall be responsible for any losses which might occur whether through theft, damage, or otherwise. Furthermore, I acknowledge that I am personally responsible for all costs relating to my medical care, relocation, and or the costs of alternative accommodations in case of contagion, infestation, injury, other emergency, or other conditions not directly caused by negligent or deliberate acts of ACCENT or its employees. I understand that my failure to protect myself with insurance does not change my responsibility for such costs should they occur.
12. I agree that this Contract is between me and ACCENT as the sole parties thereto, that my parents or guardians are not parties to this Contract, (I have so informed them and they agree) because I am 18 years of age or older, I have independent rights of privacy and that this legal relationship is controlling irrespective of who might be paying all or part of my costs to ACCENT. Nevertheless, I understand that ACCENT reserves the right to discuss and transact business concerning my account directly with my parents, guardians, and others who may be paying for all or part of my costs arising in connection with this Contract.
13. I understand that ACCENT endeavors to respect each student's privacy. Accordingly, I am responsible for informing my family members, friends, and others wishing to contact me of the particulars of my contact information including my address, telephone number and other such information. However, ACCENT will reasonably relay to me a request from someone wishing to contact me, and upon being so informed, I may then decide whether to contact that person or not. I also understand that ACCENT reserves the right, in circumstances that it deems to be business necessity, emergency, or health or safety matters, to communicate directly with others regarding my role and activities in connection with the Program, including without limitation, the sponsoring institution, and the foreign host institution(s).
14. ACCENT programs are, by their nature, of public interest as they usually involve students, faculty, or resource people engaged in educational programs and various student activities. Students, faculty, school representatives, ACCENT, and others are usually free to take photographs of ACCENT-related program activities, fellow students, faculty, and ACCENT personnel, and to use such photos for lawful purposes. All concerned are hereby reminded that they shall have no claim to the photos taken by others, nor any expectation of privacy or confidentiality in such photos.
15. I understand that any questions about Program fees, payments or refunds must be addressed to my sponsoring academic institution, which solely determines the amounts of all fees, payment and refunds. I understand that if I leave the Program early, I will receive no refund from ACCENT. I further understand that if I withdraw from the Program, I shall not be entitled to participate in any Program activities, and I must immediately vacate Program housing.
16. I understand that this Contract shall not become effective until receipt signed by ACCENT, and that it shall be interpreted and governed by the laws of California, with venue in the County of San Francisco, the location of ACCENT's U.S. office.
17. I understand that fulfillment of my above commitments is a requirement for me to remain eligible to participate throughout this Program, and in order to receive the benefits of ACCENT's services. I agree to comply with all of them, and I understand that should I fail to do so, it shall be considered to be a material breach of this Contract which then may be terminated without refund or recourse.

Print Name

Signature

Date

Form 2: Alcohol Agreement

REGARDING STUDENT'S FULL PERSONAL RESPONSIBILITY AND ASSUMPTION OF ALL RISKS FOR ANY AND ALL ALCOHOL USE OR CONSUMPTION AND ABSOLUTE RELEASE OF ACCENT AND WAIVER OF ACCENT LIABILITY, AGREEING TO HOLD HARMLESS, DEFEND AND INDEMNIFY ACCENT.

1. ACCENT programs are located in European countries which have laws prohibiting, controlling, and regulating uses and consumption of alcoholic drinks including wine, beer and liquor, especially by minors.
2. Each University or College sponsoring an ACCENT program may have its own prohibitions and restrictions which it requires to be applied to the use and consumption of alcohol by its students enrolled in ACCENT programs in foreign countries.
3. Accordingly, each ACCENT student is individually and personally responsible for complying with all legal requirements of the nation where they are located, the rules and regulations of his/her sponsoring University or College and ACCENT's requirements as described in this Agreement and otherwise.
4. Any and all consumption or usage of alcohol by an ACCENT student is wholly the student's own personal responsibility. Each student is responsible to inform himself or herself of the country's laws, his/her University's or College's rules, and ACCENT rules before using or consuming alcoholic beverages. Legally underage students are absolutely prohibited from consuming alcohol, and may be expelled from an ACCENT program without recourse or refund if they violate this rule.
5. ACCENT does not act in *loco parentis*, and a student's full responsibility for complying with alcohol consumption rules is not reduced in any way whatsoever whether or not ACCENT may, or may not act as an alcohol "policeman". Warning: the most severe consequences may be applied by ACCENT to any violation of applicable rules, whether or not such rules were previously enforced, and irrespective of how they were previously enforced.
6. Consequences for prohibited uses or abuses of alcohol, at ACCENT's sole discretion, include without limitation: temporary suspension, probation, immediate dismissal from an ACCENT program, and eviction from residence facilities, without recourse or refund.
7. ACCENT acknowledges that the cultures of host countries, including England, France, Spain and Italy, may promote the consumption of alcohol from time to time: whether wine, beer, liquor or other beverages. When ACCENT deems it to be appropriate, ACCENT may provide occasional social or program access to alcoholic beverages on a strictly optional basis. On such occasions each student remains wholly and individually responsible for complying with applicable rules irrespective of usage by others, and no student is required to or expected to consume alcohol.
8. ACCENT's good standing, acceptance, and reputation in its host country is adversely affected if and when ACCENT students are arrested or otherwise involved in civil or criminal proceedings where alcohol use is implicated. ACCENT reserves full discretion to prohibit the use of alcohol by specific students, and/or all students, or to establish conditions for such use or consumption while enrolled in an ACCENT program, whether such use is on ACCENT-sponsored premises or otherwise.
9. As an ACCENT student I understand and agree that ACCENT will not assume any responsibility whatsoever should I, or another student, choose to consume alcohol, and I understand that alcohol is a drug which can cause serious health consequences and unacceptable behavioral manifestations which could lead to expulsion from my program and residence without any refund.
10. In consideration for my being permitted to be enrolled in an ACCENT program, I hereby accept all the above conditions, and I agree to conform to all applicable rules and regulations. I understand that even one violation of such rules and regulations may result in my immediate dismissal from ACCENT programs without refund or recourse, or other severe penalties, at ACCENT's sole discretion.
11. I understand and agree that ACCENT's policies apply to me whether I consume alcohol on or off ACCENT premises, so long as I am enrolled in an ACCENT program. I understand that these policies include rules that may prohibit consumption of alcohol in the student residences.
12. I hereby agree to hold harmless, indemnify and defend ACCENT, its employees, agents, and representatives from any claims, costs including attorneys' fees, actions, arbitrations, lawsuits, and otherwise, arising out of or in connection with use or consumption of alcohol by me while I am a participant in an ACCENT program and/or utilizing facilities provided by ACCENT.
13. I understand that I have a right to consult with my own attorney before signing this document which I agree shall be construed to be a General Release and Waiver of all rights and claims: past, present, and future, against ACCENT, its employees, agents, representatives, contractors, successors, and assigns, directly or indirectly relating to the use or consumption of alcohol by me.
14. I further understand that I shall not be entitled to participate in any ACCENT program unless I agree to this agreement.

Print Name

Signature

Date

-Make a copy of this form for your records-

UC LON PAR SP13

Form 3: Program Housing

All students **must** complete this form. Refer to your UCEAP Program Guide for additional housing details. Exact location of housing will not be provided until your arrival overseas.

Program housing is as follows:

London: Double/triple occupancy room in a shared student apartment

Paris: Double occupancy studio apartment in a student residence

Additional details regarding your program housing:

- Housing in London is typically single-sex. However, occasionally housing may be co-ed when ACCENT deems necessary. In every case, bedrooms will always be single-sex. Student residences in Paris are co-ed with single-sex studio apartments.
- Housing is only provided from the start date until the end date of the program. ACCENT cannot accommodate early arrivals or late departures.
- All housing in London is non-smoking. Smokers are prohibited from smoking inside program housing. Apartments in student residences in Paris are generally smoking or non-smoking. Student housing buildings may include both smokers and non-smokers.
- Students are not permitted to have overnight guests in any program housing.

Please answer the following questions regarding your housing:

1. Age _____ Sex: Male Female

2. Name of preferred roommate (person sharing your room):

London: (1) _____ (2) _____ Paris: (1) _____
(Please include first and last name. Roommate requests must be for persons of the same sex, be submitted by each roommate and must match.)

Name of preferred apartment mate(s) (person or persons sharing your apartment):

London: (1) _____ (2) _____ (3) _____
(Please include first and last name(s). Apartment mate requests must be for persons of the same sex, be submitted by each roommate and must match.)

3. Do you smoke? Yes No If you don't smoke, can you tolerate living with a smoker? Yes No

IMPORTANT: Smoking affects the well-being of roommates (even residual smoke on clothes, hair, etc. can be harmful). You must indicate on this form if you plan to smoke at all during your stay so that we may make an appropriate housing assignment. If you state that you do not smoke, but you nevertheless do, ACCENT, in its sole discretion, may require you to pay all additional costs of moving you to different accommodations, if available. If alternate housing is unavailable, ACCENT may expel you from program housing which may result in your expulsion from the program without refund or recourse.

4. Please explain any medical conditions that may affect your housing: _____

5. Please list any dietary restrictions: _____

6. I am: a light sleeper a sound sleeper

7. I am: very neat somewhat neat not very neat

8. I prefer to: go to bed late/wake up late go to bed early/wake up early

9. Most of the time I am: quiet moderate outgoing

10. Other comments: _____

All housing requests are subject to ultimate availability, ACCENT is not able to guarantee preferred housing. Any request for a firm commitment to a specific housing option in order to accommodate special needs, with no exceptions, must be specified on this form as well as promptly communicated to the ACCENT Center in San Francisco at (800) 869-9291. If ACCENT is unable to provide a firm written commitment to a required housing request the applicant must promptly cancel participation in the program. ACCENT determines housing assignments based upon stated criteria, and actual availability, in its sole discretion.

I certify that the information I have provided above is accurate. I hereby agree that I am bound by the policies and conditions associated with the program-related housing provided by ACCENT.

Print Name

Signature

Date

Form 4: London Housing Contract

ALL APPLICANTS NEED TO SIGN THIS FORM

Acorn Management Services Student Housing Contract For London Study Abroad Programs

This contract is by and between _____ (Student's name), a student participating in the London Program, and ACORN MANAGEMENT SERVICES ("Acorn"), an English corporation. ACORN MANAGEMENT SERVICES may delegate some or all of its authority hereunder to ACCENT INTERNATIONAL CONSORTIUM FOR ACADEMIC PROGRAMS ABROAD, LTD ("ACCENT"), an English Corporation.

TERM OF CONTRACT

1. This contract is a binding commitment by the student to live in accommodations provided by Acorn, an English business, for the period indicated below, which begins at 2:00 p.m. on the first date of occupancy and ends at 10:00 a.m. on the final date of occupancy.
2. No refunds will be made for housing if a student leaves for any reason before the end of the period reserved, including withdrawal or expulsion from the academic program. In the event of withdrawal or expulsion, the student will be required to leave the residence immediately.

ROOM ASSIGNMENT

3. The College/University, ACCENT or Acorn will assign the student to a specific room without regard to race, religion, sexual orientation, or national origin, and does not guarantee specific rooms, buildings, roommates, or compatibility among roommates. Students will have the opportunity in advance to request a specific roommate, but while a reasonable effort will be made to accommodate these requests, no guarantee is made.
4. Acorn reserves the right to consolidate space by changing the room assignment of a student occupying a room with other comparable space available. Acorn may also assign a new roommate at any time during the period when an assigned room has a vacant space.

RIGHT OF ENTRY

5. Acorn reserves the right, at any time, to enter the apartment for any reason allowed by law, including but not limited to, showing the space to prospective residents; cleaning, inventory, inspection and maintenance; to make repairs, alterations or improvements; to supply necessary or agreed upon services; in case of emergency or fire; pursuant to court order; or when the student has abandoned or surrendered the premises. Unless it is impractical to do so, Acorn will give the student reasonable notice of its intent to enter.

STUDENT RESPONSIBILITIES

6. Official quiet hours in the apartments are from 10:00 p.m. until 8:00 a.m., 7 days per week. Any student who is found to be making noise during these times or making excessive noise at any other time, is subject to disciplinary measures up to and including removal from the residences with no refund or recourse. When a specific person causing disruption cannot be identified, all occupants of the apartment will be considered in breach and held equally responsible for the noise and disruption.
7. Care and cleaning of student rooms and common areas is the responsibility of the student. Any student who does not exercise his or her responsibility for private and/or common areas and whose actions result in damage may be required to leave the apartment complex and pay for damages. Students are required to launder their bed linens and towels regularly. Free washing/drying machines are provided for this purpose.
8. Any student who uses a telephone in a manner deemed to be defrauding Acorn or the telephone company, including but not limited to accepting reverse charges calls, will be required to leave the housing and to pay all outstanding accounts related to same.
9. Each student should make sure his/her personal belongings are insured. Insurance coverage should include laptops and equipment borrowed from the College/University which he/she may be using. For security reasons, it is each individual student's responsibility to make sure that his/her apartment door and the main door of his/her residence are locked at all times.
10. Each student is bound by Acorn Apartment rules which PROHIBIT:
 - Use of cooking appliances other than in designated kitchen area.
 - Open-flame candles, fireworks, ammunition, explosives, pyrotechnics or flammable materials in the apartment complex.
 - Firearms or weapons of any kind. Acorn, upon knowing of the presence of any weapon will terminate this contract immediately without refund or recourse, the police will be notified immediately, and the student may be subject to disciplinary and/or other legal action.
 - Pets in the apartments / apartment complex.
 - Tampering with fire alarm protection equipment or fire alarm apparatus.
 - Disruptive use of stereos, amplified sound equipment or other devices at any time of the day or night.
 - Sports in apartments, hallways, walkways, or public corridors.
 - Overnight guests, including relatives or other program participants. All non-residents must be out of the apartment complex by 10:00 p.m. If overnight guest/guests are found in the apartment, all occupants of the apartment will be considered in breach and held equally responsible and subject to disciplinary action.
11. Possession or use of illegal drugs or drug paraphernalia is absolutely prohibited in and around Acorn properties. The police will be informed of any breaches of this Prohibition. Possession or use of illegal drugs or drug paraphernalia in Acorn apartments will result

WARNING: THIS IS A 2-PAGE DOCUMENT AND BOTH PAGES MUST BE RETURNED TOGETHER.

in an immediate cancellation of this contract and the student will be required to vacate the apartment immediately, with no recourse or refund.

- 12. Acorn apartments are NON-SMOKING apartments. Students are NOT permitted to smoke in any area of the apartments, including their rooms, and all public areas. Because of fire, safety and health reasons, violation of this rule may lead to expulsion from the premises without refund.
- 13. European building standards are different from those in the U.S. Students must familiarize themselves with the safe and, secure use of apartment windows, balconies, stairs, elevators, electrical and gas appliances and connections, etc. to avoid risk of injury. ACCENT staff should be consulted, and are available upon request, to advise and instruct each student as to safe and secure usages. As a precaution, students are responsible for always locking doors and windows securely when no student is to be present in the room/apartment. WARNING: Consuming Alcohol and/or Illicit Drugs in apartments, residences or dorms is potentially dangerous. Serious injuries and deaths have resulted in the past. The risks of any such dangerous uses are assumed solely by the user.

ACORN RESPONSIBILITIES

- 14. It is understood that all apartments and furnishings shall be clean and in good condition, and that all utilities and appliances will be in working order, on the first date of occupancy.
- 15. Students should report any maintenance problem that arises in the apartments to Acorn immediately, in writing. Each student will receive instructions for reporting maintenance problems to Acorn (directly as well as via ACCENT) during orientation in London. Under normal circumstances, maintenance requests will be responded to within 1 working day if reported before 10 a.m., although final repairs may take longer. Acorn will keep the students informed of their progress in resolving maintenance problems.
- 16. Acorn agrees to act reasonably and in good faith to fulfill its promises as outlined in this agreement. Acorn reserves the right to make reasonable substitutions and to provide comparable accommodations if circumstances beyond its reasonable control so require.

LIABILITY

- 17. IMPORTANT: Charges shall normally be billed to a student's account for any non-standard housing charges or damages caused, excess utilities usage costs, any fines incurred but not otherwise paid, and any books or other property not returned in proper order to the ACCENT Center overseas, as well as any other damages or non-standard charges incurred by the student in connection with overnight excursions or hotel stays. Each student is jointly and severally liable with the student's roommate(s), for damages and misuse of the room(s), facilities, and furnishings if individual liability cannot be easily determined. Charges, if any, are normally applied within three months of students' departure from London, and an itemized accounting of charges applied will be provided to each student. In the event charges for such damages or non-standard costs exceed the balance in a student's account, they will be separately billed.
- 18. The student agrees that Acorn and ACCENT shall have no liability for the loss of, theft of, or damage or destruction of any property kept in a student apartment. It is understood that neither Acorn nor ACCENT provides insurance or financial protection for student's personal property. Students are warned to keep personal valuables locked and out-of-sight at all times and ACCENT advises students to insure any valuables they wish to protect.
- 19. The student assumes full liability for any loss or damage caused to the rooms or furnishings provided by Acorn to the student, and the student agrees to pay any and all damage charges upon presentation of an itemized invoice of charges. Student understands that each student is jointly and severally liable with the student's roommate(s), for the condition of the room and its furnishings, and with all other residents of the building for the condition of the building and its furnishings, if individual liability cannot be determined. Additionally, the student will be held liable in those instances when his/her guests do not abide by rules or regulations outlined in this contract, and for any behavior on their part which is detrimental to the welfare of residents or the physical property of the building.
- 20. Students' personal safety and health are a primary concern of ACCENT. Accordingly, students are expected to be observant of conditions in the residence that they suspect may pose undue risks of fire (such as non-functioning smoke alarms), or other risks to health or safety. Please report the details immediately in writing to the ACCENT Center Director so he/she may take prompt remedial action.
- 21. English law and procedures may supersede in the event of any conflict between English law and procedures and the provisions of this contract, or Acorn policies or ACCENT policies.

JURISDICTION

- 22. Any dispute or claim whatsoever arising out of or relating directly or indirectly to this Contract and/or the accommodations provided shall be governed by English law, and the venue for resolving any dispute or claim shall be London, England.

This is a binding legal contract by and between the undersigned and Acorn Management Services for the period specified under point #1 in Term of Contract. Student participant agrees and understands the provisions of the contract.

Signature of Participant Date

Printed Name Sponsoring Institution

Full Home Address

City, State and Zip Code E-mail Address

Form 5: Paris Residence Contract (Daumesnil)

ALL APPLICANTS NEED TO SIGN THIS FORM

Student is moving into a student residence and is responsible for paying for any damage, beyond normal wear and tear to the premises, and/or any damage or loss (for any reason whatsoever, including theft) to the property entrusted to him/her. Charges will be billed to the student's account, in ACCENT's discretion.

STUDENT RESPONSIBILITIES

1. Any student desiring to leave the residence prior to the expiration of the agreed residence period must provide a written request to ACCENT one calendar month in advance of the requested move out date. ACCENT will only consider requests to move to another type of ACCENT housing of equivalent value.
2. After arrival, students who withdraw from the program will not receive a refund.
3. Student is responsible for notifying the ACCENT Center Director in writing, within 2 business days, of any problems (missing items, broken furniture, damages, apparently dangerous conditions, etc.) found in the apartment upon arrival. Failure to notify the ACCENT Paris Center within 2 business days of move-in will be deemed to indicate the student's agreement that the apartment was in good condition upon move-in. Should conditions requiring maintenance or correction appear during occupancy, student must notify ACCENT's Center Director promptly in writing.
4. Each resident will be entrusted with a set of keys to his/her accommodations. This includes a key to the apartment and an exterior door key or beeper to enter the building. When a student locks himself/herself out of the room after ACCENT office hours he/she will be charged a €15 lock-out fee. If a student loses their keys or beeper, the student is responsible for replacement costs as follows: lost key to studio charge of €10; lost beeper charge of €20. Accordingly, ACCENT strongly advises students to secure their keys in a theft/loss-proof location at all times.
5. When decorating or hanging things in a studio apartment, students should not use sticky tack as it will stain the walls and student will be charged for any repairs required.
6. Student is responsible for maintaining the apartment in a clean and sanitary condition, dusting, sweeping, cleaning bathroom and kitchen spaces, washing dishes, removing garbage and recycling from the premises, ventilating bathroom(s) after showers, and all other day-to-day upkeep of their accommodations. Residences will be cleaned approximately twice a month by custodial staff. The cleaning team will clean bathrooms, floors and kitchen area. Upon departure, accommodations must be cleaned as indicated in the "Move-Out Guidelines" to be distributed at least one week prior to student's departure from Paris. Any additional cleaning time required by housekeeping staff to return apartment to move-in conditions referenced in paragraph 1 will be billed to the student's account.
 - Dishes, pots, pans, silverware and glassware are provided and student is responsible for replacing anything broken or damaged before final date of occupancy.
 - Each student will be given one set of sheets. It is the responsibility of the student to make sure sheets are kept clean and returned in good condition at the end of his/her stay.
 - Each student is responsible for providing his/her own towels and washing them as needed.
 - Each student is responsible for bringing his/her garbage downstairs to the garbage room (*local poubelle*) on a regular basis. Garbage must also be emptied before final departure from the residence.
 - Each student is responsible for purchasing paper products, including toilet paper, tissues and paper towels as well as any dishwashing liquid and other necessary cleaning supplies.
7. Each student room will have a telephone with an individual phone number. Phone calls can be received from anywhere in the world. Outgoing calls to fixed lines in the USA and France are free; for all other calls, the student is required to purchase prepaid minutes. Emergency numbers 15 (ambulance), 17 (police) and 18 (fire) are free calls and can be accessed without money or card on the phone.
8. **ELECTRICITY, GAS AND WATER ARE EXTREMELY EXPENSIVE IN FRANCE.** An average amount of consumption is included in student program fee. Any usage over this average will be billed to the student's account. **STUDENT SHOULD TURN OFF HEAT, LIGHTS AND FANS WHEN THEY ARE NOT IN USE OR STUDENT IS NOT AT HOME. SHOWERS SHOULD BE SHORT.**
9. In the student residence there is a laundry room (*laverie*) with washers and dryers and a television room (*salle détente*). It is a community space for everyone to use. The remote control for the television should stay in this room at all times. Students will clean up after themselves after using this space.
10. Student must remain in the room assigned to him/her, changing of rooms is not permitted. Additionally, student agrees not to move furniture between rooms or otherwise modify the layout of their housing. Student is provided a room or apartment key, and bed for the exclusive personal use of student, and no one else, whether student is present or visiting elsewhere.
11. ACCENT has a strict no-tolerance, no-drug, no-alcohol policy in student housing. Any breaches of housing rules or other problems related to alcohol consumption will be considered to be a material breach of this Contract and is likely to result in student's immediate expulsion from the program without any recourse or refund.

WARNING: THIS IS A 2-PAGE DOCUMENT AND BOTH PAGES MUST BE RETURNED TOGETHER.

12. European building standards are different from those in the U.S. Students must familiarize themselves with the safe and, secure use of apartment windows, balconies, stairs, elevators, electrical and gas appliances and connections, etc. to avoid risk of injury. ACCENT staff should be consulted, and are available upon request, to advise and instruct each student as to safe and secure usages. As a precaution, students are responsible for always locking doors and windows securely when no student is to be present in the room/apartment. WARNING: Consuming Alcohol and/or Illicit Drugs in apartments, residences or dorms is potentially dangerous. Serious injuries and deaths have resulted in the past. The risks of any such dangerous uses are assumed solely by the user.

ACCENT RESPONSIBILITIES

- 13. ACCENT’s contract with the Housing Agency requires that all apartments and furnishings should be provided upon occupancy in clean and in good condition, and all utilities and appliances should be in working order as of the first date of occupancy or remedied promptly upon written notification by student to ACCENT’s Center Director.
- 14. Should any maintenance problems show up, students should immediately report the details to the ACCENT Center Director in writing so that prompt and appropriate remedial action may be taken. If an immediate remedy is not possible, maintenance requests will normally be responded to within 1 (one) working day if reported before 10a.m., although final repairs may depend upon conditions beyond ACCENT’s control. ACCENT will keep students informed of progress in resolving maintenance problems.
- 15. ACCENT agrees to act reasonably and in good faith to fulfill its promises as outlined in this agreement. ACCENT reserves the right to make reasonable substitutions and to provide comparable accommodations if ACCENT finds, in its discretion, that circumstances so require.

FRENCH LAWS REGARDING TENANCY

- 16. Overnight guests are prohibited. Student understands that should student permit a guest to remain overnight, it shall be a material breach of this Contract and student shall likely be immediately expelled from program housing without recourse or refund, in ACCENT’s discretion.
- 17. Many residents are living in the building – each student is required to act as a good neighbor and to thereby respect other’s study time and sleep time by avoiding undue noise and other nuisances affecting other residents and their private enjoyment of their space.

LIABILITY

- 18. Each student is solely responsible for the security and safe-keeping of his/her personal property, valuables, and other property for which student is responsible. Neither the owner of the housing units nor ACCENT shall be in any respect liable for losses of a student’s personal property, valuables, and other property for which student is responsible. ACCENT strongly advises students to obtain commercial insurance to protect themselves, their valuables, and property for which they are legally responsible while overseas. Student hereby acknowledges that he/she is solely responsible for any and all such property losses whether or not he/she obtains sufficient private insurance. Student is also solely responsible for determining limitations and inclusions of coverage under any insurance policy.
- 19. Students’ personal safety and health are a primary concern of ACCENT. Accordingly, students are expected to be observant of conditions in the residence that they suspect may pose undue risks of fire (such as non-functioning smoke alarms), or other risks to health or safety. Please report the details immediately in writing to the ACCENT Center Director so he/she may take prompt remedial action.
- 20. IMPORTANT: Charges shall normally be billed to a student’s account for any non-standard housing charges or damages caused, excess utilities usage costs, any fines incurred but not otherwise paid, and any books or other property not returned in proper order to the ACCENT Center overseas, as well as any other damages or non-standard charges incurred by the student in connection with overnight excursions or hotel stays. Each student is jointly and severally liable with the student’s roommate(s), for damages and misuse of the room(s), facilities, and furnishings if individual liability cannot be easily determined. Charges, if any, are normally applied within three months of students’ departure from Paris, and an itemized accounting of charges applied will be provided to each student. In the event charges for such damages or non-standard costs exceed the balance in a student’s account, they will be separately billed.

I understand that my entitlement to reside in the program housing is conditioned upon me conforming to the above requirements and that any violation of the terms of this contract will result in disciplinary action up to and including immediate expulsion from the program without refund or recourse.

Print Name

Signature

Date

-Make a copy of this form for your records-

Form 6: Acorn Wireless Network Registration Form

In order to establish internet service for your arrival in London, please provide the requested details below. Please print using CAPITAL letters and fill out all information completely. **Incomplete forms will prevent your account from being ready on your arrival.**

If you are NOT bringing a computer, please check here:

First Name

Last Name

Email Address

Wireless Card MAC Address (REQUIRED)

A MAC address, short for Media Access Control address (or Physical Address on PC machines and Airport ID on Apple computers), is a unique code assigned to most forms of networking hardware. The MAC address provides a sequence of 6 pairs of alpha-numerical characters identifying a network device (Ethernet or wireless card). Many secure networks use this unique sequence of numbers to monitor and restrict connections on closed wireless networks.

How To Locate Your MAC Address

For step-by-step instructions on how to locate your MAC address, go to: <http://www.uic.edu/depts/accc/security/os/macaddr.html>

If you are still having trouble locating your computer's MAC address, try the following steps (Please note that these are generic instructions and may not work for all devices):

PC

1. Click on the Windows Start button.
2. Click on the Run command and when window pops up, type cmd.
3. Type ipconfig /all in the black window.
4. Note down the sequence of numbers under Physical Address (e.g. 00-08-75-20-A2-8C. It will NOT be 00-00-00-00-00-0E).
IMPORTANT: Make sure you note the physical address for your wireless card only. Disregard the LAN adaptor or Ethernet connection entry. A typical laptop will display two entries: an Ethernet and a wireless adaptor.

APPLE

1. Click on the Apple Menu.
2. Choose System Preferences.
3. Click on Network.
4. Double-click on your Airport connection.
5. Click on Advanced (if applicable).
6. Note down the AirPort ID Sequence (e.g. 00-08-75-20-A2-8C. It will NOT be 00-00-00-00-00-0E).

PLEASE NOTE: the MAC address (also known as the "Physical Address") is NOT the same as your IP address (e.g. 109.84.17.204).