



Chilean Student Visa – San Francisco Jurisdiction

(based on permanent home address)

Northern California, Oregon, Washington, Wyoming, Northern Nevada, Idaho, Alaska, Montana

Things to Think About:

- *This visa information is provided as a courtesy by UCEAP and is not a substitute for the Chilean Consulate's official visa application requirements.*
- *The consulate's requirements are subject to change at any time – it is your responsibility to keep updated of any changes and check directly with the consulate for very specific questions.*
- *The consulate has the power to grant visas, UCEAP does not. Much of what you find here will help you if you budget time to read it carefully.*

Things to Do:

1) Visit: <http://chileabroad.gov.cl/san-francisco/preguntas-frecuentes/formularios-para-visas-ingles/> for basic info about the Student Visa.

- Complete the application for a student visa only (no work visas are allowed). A direct link to the application form is [here](#).
- Read the [Requirements for Travel Visas](#) document. Make sure to scroll down to the Student Visa section to view the additional requirements.
- When filling out documents always use the name that is on your Passport. Do **not** use nicknames or abbreviations.

2) Schedule an appointment ASAP by calling the Consulate: (415) 982-7662 ext. 4.

- Try to schedule the appointment for some time one to two months prior to departure. **Call now**. Do not wait – appointments fill quickly. Keep in mind that the consulate also closes for holidays.
- The consulate is open to the public in the morning and they usually do not answer their phones until the afternoon. Try to call them after 2:00 PM. Be persistent and do not be discouraged if, at first, you are unable to get through. Just keep calling. You will likely work with Alexis Zúñiga Barra.
- Non-US citizens need to contact a Chilean Consulate to find out the student visa requirements for your specific country of citizenship.

3) Next, begin gathering your documents sooner rather than later.

- Budget plenty of time when gathering your required documents. Do not wait until the last minute!
- The visa is stamped in your passport on the day you have your appointment. This means you have to obtain/prepare all required documents well *before* your

appointment date. And you need to bring your passport! You will need to have your appointment prior to June 7th in order to receive your visa on the same day as your appointment. If you have your appointment later, Alexis will not be in the office and it may take 2-4 weeks for your visa to be processed, which will be too late for you to participate in the program.

- Prior to your visa appointment, make copies of **EVERYTHING** for your own records. You may wish to save electronic copies as well.
- All required application documents **MUST BE** originals.

4) Take the original documents you have collected to your appointment at the consulate.

Remember, the full list of requirements is [here](#).

Most of the items on the list are self-explanatory, so we won't repeat all of them here. But, there are a few tricky ones worth noting:

Health Certificate and HIV test:

- When you have your appointment at Student Health Services or at your private physician's office, you and your physician will complete and sign the **UCEAP Health Clearance form**.
- Remember to submit the original form, including M.D. signature, stamp, and business card.
- See the **Chile-Specific Health Clearance Instructions** in your Pre-Departure Checklist for more details.
- HIV test: you must submit the original official certificate specifying your name and date of your test, and the test result. Make a copy to keep for your own records.
- Students given a confidential test (identifying number only) should request that a physician verify the test using your name and attach the test result to the form.
- You do not need to send these test results to UCEAP.

FBI Clearance:

- Go to: <http://www.fbi.gov/about-us/cjis/background-checks/submitted-an-identification-record-request-to-the-fbi> Read the instructions carefully.
- Begin calling your local police stations now to determine how and where to have your fingerprints taken. An appointment may be necessary. It is up to you to call the police – take responsibility for your visa process and start soon to avoid problems! You will have to mail your fingerprints to the FBI along with the coversheet.
- Make sure to fill out the applicant info sheet completely and correctly. Follow all instructions provided by the FBI. Any questions specific to this process should be directed to the FBI at (304) 625-2000.
- Use FedEx or another tracking method to send your fingerprints to the FBI. If you do not, you will have no way of knowing if or when your prints arrived at the FBI.

- Include a pre-paid return (self-addressed/stamped) FedEx envelope. This way the FBI, when completing the request, can ship it to you quickly.

Visa Fee: Follow the consulate's instructions about making a deposit at the Bank of America once the visa has been issued.

Proof of Means of Financial Support (One of the following):

- Your last Bank Statement AND/OR
- A financial aid letter OR
- Your parents' last Bank Statement AND
- A notarized letter stating your parents will be responsible for your expenses in Chile. Instructions and the notarized letter can be found in the Confirmation of Financial Resources form, located in the Pre-Departure Checklist.

Certificate of Enrollment:

- You will need to pick up your UCEAP Participation letter at your campus EAP office at a later date. You will be notified when it is available. Don't lose this letter and be sure to make copies!!!
- Letter of Acceptance from Chilean University: To be picked up at your campus EAP office at a later date. You will be notified when it is available. Don't lose this letter!!! It can't be replaced. Be sure to make copies!!!

NOTE: Don't forget your passport! You will also be fingerprinted at the Consulate. Once you receive your visa, double check to make sure that the name and birth date on the visa are exactly the same as the name and birth date in your passport.

- Once your visa is stamped in your passport you must enter the country within 90 days.
- Before landing in Chile, airline staff will give you a form on which you fill out your name, passport number, etc. This paper is stamped by International Police when you enter the country. Do not discard this form, even after it has been stamped and you have entered the country. You will need this form later on in order to complete your visa procedure in Santiago.
- Within one month (30 days) of your arrival in Chile, you must register your visa with the Policia de Investigaciones Extranjeria, the Investigations Police and Immigration Office. You will be issued a "Certificado de Registro". This document must then be presented to the "Servicio de Registro Civil" (Civil Registry); where you will be issued a Chilean Identification Card. The Study Center in Chile will help you with this process.

Contact the Consulate for clarification of any questions.

Consulate General of Chile – San Francisco

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Consulate General of Chile – SF Web: <http://www.chileabroad.gov.cl/san-francisco/>

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