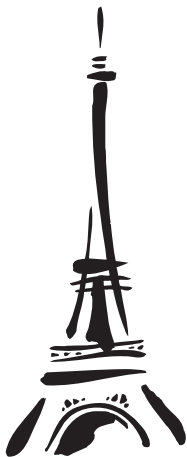




**ACCENT**  
Enrollment Forms



Summer 2013 in Paris  
with the University of California  
Education Abroad Program

Program Dates:  
June 17 - August 3, 2013

INSTRUCTIONS

**These forms are separate from any forms that you have filled out for UCEAP.**

**These forms must be returned to ACCENT no later than March 27, 2013.**

**Mail to:**

ACCENT  
870 Market Street, Suite 1026  
San Francisco, CA 94102

If you have any questions about completing these forms, please contact Jade Stone at (800) 869-9291.

# Form 1: ACCENT/Student Responsibility Contract

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I hereby agree to the conditions in this Contract for the University of California Education Abroad Program and confirm that I have a genuine interest in the educational and cultural opportunities offered. Accordingly,

1. I have read ACCENT's policies concerning alcohol use, student housing and other applicable policies within ACCENT's Enrollment Forms. I have also read ACCENT's policies concerning harassment and drug/substance abuse. Copies of these policies are found at ([www.accentintl.com/policies](http://www.accentintl.com/policies)). I understand all of these policies and agree to faithfully fulfill all of these requirements, terms, and conditions.
2. I understand that my sponsoring College/University is ultimately responsible for the program's educational content, its duration, modifications, and/or cancellations, and supervising and disciplining students and faculty. I hereby agree that in the unlikely, but possible event of an infectious disease threat, that I shall follow the directions of my sponsoring school and comply with relocation and mitigation directives, whether these are delivered by local government authorities, my school, or indirectly through ACCENT. I understand that my failure to do so may result in my expulsion from the program without any refund or recourse. I understand that this program is deemed to commence on the contracted arrival date, and to terminate on the contracted departure date from France as specified in the program materials.
3. I agree that ACCENT reserves the discretion to reasonably modify my program schedule for logistical and service purposes, including without limitation, to conform to schedules of host country institutions, to conform to schedules of transportation companies and other service providers, to consolidate programs for viability purposes, etc. Such modifications shall be deemed to be standard conditions of my program, and shall not be grounds for withdrawal from the program or for any refund or credit.
4. I acknowledge that foreign travel, and living in international cities that are hundreds or thousands of years old, is an adventure which exposes me to risks, living conditions, inconveniences and standards that I do not normally encounter at home, and I hereby assume those risks as an adult. I accept that I will have to tolerate foreign customs, habits, noise, traffic, foods, cultural practices, laws, police requirements, living conditions, amenities such as internet, air conditioning and heat, elevators, transportation schedules, etc., which are more onerous and less convenient than those I am used to at home. When I encounter such conditions that I may not like, I accept that I am responsible for resolving problems concerning them in mature and constructive ways and I realize that I may be required to accommodate myself to them as part of my experience of living in a foreign country. I also understand that it is my responsibility to promptly inform ACCENT's local Center Director in writing if I encounter conditions that I believe should be remedied pursuant to the terms and conditions of this Contract.
5. I understand that while unlikely, there is always a risk that I could become ill, or injured, or incapacitated during my activities abroad. Should I voluntarily choose to engage in athletics, tournaments, or sports, I acknowledge that, as an adult, I assume all such risks and I do not expect ACCENT to function in *loco parentis*. Likewise, I also understand that I could become involved with a foreign country's police or government authorities, and need legal assistance. Accordingly, I hereby authorize ACCENT, in its reasonable discretion, to take emergency action on my behalf, without limitation, to obtain medical care, hospitalization, legal or other assistance for me at my sole cost.
6. I agree to abide by the applicable laws of my host country, and I understand that I am solely responsible for the consequences and costs, legal and otherwise, that result should I become involved in any civil dispute or criminal matter under applicable laws.
7. I understand that it is illegal under French and American criminal and civil laws for me to upload or download copyrighted materials, including peer file sharing, without the express permission of the copyright owner. If I do download and/or distribute copyrighted materials without such permission, I understand that I will also be violating ACCENT's, and my own College/University's policies. Accordingly, I acknowledge that such misconduct on my part will subject me to severe legal penalties which can include fines of thousands of dollars, and expulsion from my overseas program and housing without recourse or refund.
8. I agree that I must conduct myself according to the policies and standards of my sponsoring academic institution, and those of ACCENT, and I agree to cooperate with representatives of the sponsoring institution, ACCENT staff, and my fellow participants for our mutual benefit. I understand that misconduct by me, including but not limited to, possession or use of prohibited substances or drugs, misuse of alcohol, violation of the sponsoring school's strict attendance requirements, and student conduct codes, violence, destruction of property, offensive public behavior, behavior which endangers others or myself, or violation of other policies is likely to result in my expulsion from the program without refund of fees, or recourse, and my return home will be at my expense.

**WARNING: THIS IS A 2-PAGE DOCUMENT AND BOTH PAGES MUST BE RETURNED TOGETHER.**

9. I understand that my friends and relatives are not entitled or permitted to attend any portion of the program or utilize my residence or any ACCENT facilities which are reserved exclusively for officially enrolled participants who have paid applicable fees.
10. I agree that neither ACCENT, nor its employees, nor its representatives shall be liable to me, directly or indirectly, for consequences beyond ACCENT's reasonable direct control, including without limitation, Acts of God, criminal acts such as theft, war, terrorism, strikes or other labor actions, acts of government authorities, acts by persons who are not employees of ACCENT, pandemics or epidemics or other health threats, acts by employees of transportation companies, and others.
11. I understand that ACCENT urges me to protect my personal property, valuables, and other property for which I am responsible by purchasing commercial insurance. Whether I insure or not, I agree that ACCENT shall not be liable for any losses of or damage to my personal property, valuables, and other property, and that I alone shall be responsible for any losses which might occur whether through theft, damage, or otherwise. Furthermore, I acknowledge that I am personally responsible for all costs relating to my medical care, relocation, and/or the costs of alternative accommodations in case of contagion, infestation, injury, other emergency, or other conditions not directly caused by negligent or deliberate acts of ACCENT or its employees. I understand that my failure to protect myself with insurance does not change my responsibility for such costs should they occur.
12. I agree that this Contract is between me and ACCENT as the sole parties thereto, that my parents or guardians are not parties to this Contract, (I have so informed them and they agree) because I am 18 years of age or older, I have independent rights of privacy and that this legal relationship is controlling irrespective of who might be paying all or part of my costs to ACCENT. Nevertheless, I understand that ACCENT reserves the right to discuss and transact business concerning my account directly with my parents, guardians, and others who may be paying for all or part of my costs arising in connection with this Contract.
13. I understand that ACCENT endeavors to respect each student's privacy. Accordingly, I am responsible for informing my family members, friends, and others wishing to contact me of the particulars of my contact information including my address, telephone number and other such information. However, ACCENT will reasonably relay to me a request from someone wishing to contact me, and upon being so informed, I may then decide whether to contact that person or not. I also understand that ACCENT reserves the right, in circumstances that it deems to be business necessity, emergency, or health or safety matters, to communicate directly with others regarding my role and activities in connection with the Program, including without limitation, the sponsoring institution, and the foreign host institution(s).
14. ACCENT programs are, by their nature, of public interest as they usually involve students, faculty, or resource people engaged in educational programs and various student activities. Students, faculty, school representatives, ACCENT, and others are usually free to take photographs of ACCENT-related program activities, fellow students, faculty, and ACCENT personnel, and to use such photos for lawful purposes. All concerned are hereby reminded that they shall have no claim to the photos taken by others, nor any expectation of privacy or confidentiality in such photos.
15. I understand that any questions about Program fees, payments or refunds must be addressed to my sponsoring academic institution, which solely determines the amounts of all fees, payment and refunds. I understand that if I leave the Program early, I will receive no refund from ACCENT. I further understand that if I withdraw from the Program, I shall not be entitled to participate in any Program activities, and I must immediately vacate Program housing.
16. I understand that this Contract shall not become effective until receipt signed by ACCENT, and that it shall be interpreted and governed by the laws of California, with venue in the County of San Francisco, the location of ACCENT's U.S. office.
17. I understand that fulfillment of my above commitments is a requirement for me to remain eligible to participate throughout this Program, and in order to receive the benefits of ACCENT's services. I agree to comply with all of them, and I understand that should I fail to do so, it shall be considered to be a material breach of this Contract which then may be terminated without refund or recourse.

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Print Name

Signature

Date

# Form 2: Alcohol Agreement

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REGARDING STUDENT'S FULL PERSONAL RESPONSIBILITY AND ASSUMPTION OF ALL RISKS FOR ANY AND ALL ALCOHOL USE OR CONSUMPTION AND ABSOLUTE RELEASE OF ACCENT AND WAIVER OF ACCENT LIABILITY, AGREEING TO HOLD HARMLESS, DEFEND AND INDEMNIFY ACCENT.

1. ACCENT programs are located in foreign countries which have laws prohibiting, controlling, and regulating uses and consumption of alcoholic drinks including wine, beer and liquor, especially by minors.
2. Each University or College sponsoring an ACCENT program may have its own prohibitions and restrictions which it requires to be applied to the use and consumption of alcohol by its students enrolled in ACCENT programs in foreign countries.
3. Accordingly, each ACCENT student is individually and personally responsible for complying with all legal requirements of the nation where they are located, the rules and regulations of his/her sponsoring University or College and ACCENT's requirements as described in this Agreement and otherwise.
4. Any and all consumption or usage of alcohol by an ACCENT student is wholly the student's own personal responsibility. Each student is responsible to inform himself or herself of the country's laws, his/her University's or College's rules, and ACCENT rules before using or consuming alcoholic beverages. Legally underage students are absolutely prohibited from consuming alcohol, and may be expelled from an ACCENT program without recourse or refund if they violate this rule.
5. ACCENT does not act in *loco parentis*, and a student's full responsibility for complying with alcohol consumption rules is not reduced in any way whatsoever whether or not ACCENT may, or may not act as an alcohol "policeman." Warning: the most severe consequences may be applied by ACCENT to any violation of applicable rules, whether or not such rules were previously enforced, and irrespective of how they were previously enforced.
6. Consequences for prohibited uses or abuses of alcohol, at ACCENT's sole discretion, include without limitation: temporary suspension, probation, immediate dismissal from an ACCENT program, and eviction from residence facilities, without recourse or refund.
7. ACCENT acknowledges that the cultures of host countries, including England, France, Spain, Italy and Turkey may promote the consumption of alcohol from time to time: whether wine, beer, liquor or other beverages. When ACCENT deems it to be appropriate, ACCENT may provide occasional social or program access to alcoholic beverages on a strictly optional basis. On such occasions each student remains wholly and individually responsible for complying with applicable rules irrespective of usage by others, and no student is required to or expected to consume alcohol.
8. ACCENT's good standing, acceptance, and reputation in its host country is adversely affected if and when ACCENT students are arrested or otherwise involved in civil or criminal proceedings where alcohol use is implicated. ACCENT reserves full discretion to prohibit the use of alcohol by specific students, and/or all students, or to establish conditions for such use or consumption while enrolled in an ACCENT program, whether such use is on ACCENT-sponsored premises or otherwise.
9. As an ACCENT student I understand and agree that ACCENT will not assume any responsibility whatsoever should I, or another student, choose to consume alcohol, and I understand that alcohol is a drug which can cause serious health consequences and unacceptable behavioral manifestations which could lead to expulsion from my program and residence without any refund.
10. In consideration for my being permitted to be enrolled in an ACCENT program, I hereby accept all the above conditions, and I agree to conform to all applicable rules and regulations. I understand that even one violation of such rules and regulations may result in my immediate dismissal from ACCENT programs without refund or recourse, or other severe penalties, at ACCENT's sole discretion.
11. I understand and agree that ACCENT's policies apply to me whether I consume alcohol on or off ACCENT premises, so long as I am enrolled in an ACCENT program. I understand that these policies include rules that may prohibit consumption of alcohol in the student residences.
12. I hereby agree to hold harmless, indemnify and defend ACCENT, its employees, agents, and representatives from any claims, costs including attorneys' fees, actions, arbitrations, lawsuits, and otherwise, arising out of or in connection with use or consumption of alcohol by me while I am a participant in an ACCENT program and/or utilizing facilities provided by ACCENT.
13. I understand that I have a right to consult with my own attorney before signing this document which I agree shall be construed to be a General Release and Waiver of all rights and claims: past, present, and future, against ACCENT, its employees, agents, representatives, contractors, successors, and assigns, directly or indirectly relating to the use or consumption of alcohol by me.
14. I further understand that I shall not be entitled to participate in any ACCENT program unless I agree to this agreement.

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Print Name

Signature

Date

**-Make a copy of this form for your records-**

UC PAR SU13

# Form 3: Program Housing

Please indicate your housing preferences following the directions included below. All students **must** complete this form. **Once housing choices are submitted, no changes are permitted.**

Please rank your preferences for all housing options below 1 to 3 (1 being your first choice). Housing request prices vary. Refer to your UCEAP Program Guide and Pre-departure Checklist for additional housing details. Requests are usually honored on a first come, first served basis determined both by the date your forms are received by ACCENT and the ranking preferences (1 through 3) indicated below.

**Ranking an option does not guarantee placement in that housing choice. When space in each accommodation option fills, students will be automatically placed in an alternate option.** (Prices below are approximate and subject to change.)

a. \_\_\_ Single room - homestay (includes breakfast daily + 2 dinners per week) : €1,525

b. \_\_\_ Single room - student residence : €1,663

c. \_\_\_ Double room - student residence (limited availability) : €1,269

Additional details regarding your program housing:

- ALL STUDENTS, regardless of their housing choice preference, must submit all the forms in this packet.
- Doubles are the least expensive option; however, there is very limited availability and will be assigned on a first come, first served basis. Student residences and homestays are co-ed with single-sex bedrooms.
- Accommodations are only provided from the start date until the end date of the program. ACCENT cannot accommodate early arrivals or late departures.
- Rooms in student residences and homestays are generally smoking or non-smoking. Student housing buildings may include both smokers and non-smokers.
- Students are not permitted to have overnight guests in any program housing.

## Please answer the following questions regarding your housing:

1. Age \_\_\_\_\_ Sex: Male Female

2. Name of preferred roommate: \_\_\_\_\_  
(Please include first and last name. **Roommate requests must be for persons of the same sex, be submitted by each roommate and must match.**)

3. Do you smoke? Yes No If you don't smoke, can you tolerate living with a smoker? Yes No

**IMPORTANT:** Smoking affects the well-being of roommates (even residual smoke on clothes, hair, etc. can be harmful). You must indicate on this form if you plan to smoke at all during your stay so that we may make an appropriate housing assignment. If you state that you do not smoke, but you nevertheless do, ACCENT, in its sole discretion, may require you to pay all additional costs of moving you to different accommodations, if available. If alternate housing is unavailable, ACCENT may expel you from program housing which may result in your expulsion from the program without refund or recourse.

4. Please explain any medical conditions that may affect your housing: \_\_\_\_\_

5. Please list any dietary restrictions: \_\_\_\_\_

6. I am: a light sleeper a sound sleeper

7. I am: very neat somewhat neat not very neat

8. I prefer to: go to bed late/wake up late go to bed early/wake up early

9. Most of the time, I am: quiet moderate outgoing

10. Other comments: \_\_\_\_\_

All housing requests are subject to ultimate availability, ACCENT is not able to guarantee preferred housing. Any request for a firm commitment to a specific housing option in order to accommodate special needs, with no exceptions, must be specified on this form as well as promptly communicated to the ACCENT Center in San Francisco at (800) 869-9291. If ACCENT is unable to provide a firm written commitment to a required housing request the applicant must promptly cancel participation in the program. ACCENT determines housing assignments based upon stated criteria, and actual availability, in its sole discretion.

*I certify that the information I have provided above is accurate. I hereby agree that I am bound by the policies and conditions associated with the program-related housing provided by ACCENT.*

Print Name

Signature

Date

**Make a copy for your records, staple originals and return by March 27, 2013.**

**SEND FORMS TO:**

**ACCENT**

**870 Market Street, Suite 1026**

**San Francisco, CA 94102**

**-Make a copy of this form for your records-**

UC PAR SU13

# Form 4: Homestay Questionnaire

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## ALL APPLICANTS NEED TO FILL OUT THIS FORM

Working with an on-site housing agency, ACCENT endeavors to find and screen host families who most closely match student's stated preferences. Your answers to the following questions help ACCENT determine the most appropriate homestay arrangement for you. This is a confidential document; the details provided below will not be shared with the prospective host family.

**Please read and sign below.**

While I understand that ACCENT appreciates all the information that I provide in this Homestay Questionnaire, I acknowledge that ACCENT cannot guarantee my preferences will be met.

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Name	(please print)	Signature
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- |   |       |              |          |
|---|-------|--------------|----------|
| 1. Do you smoke?  | Yes   | No           |          |
| 2. Are you a vegetarian?  | Yes   | No           |          |
| 3. Do you have an objection to living with:                     |       |              |          |
| smokers?  | Yes   | No           |          |
| dogs?   | Yes   | No           |          |
| cats?   | Yes   | No           |          |
| children?   | Yes   | No           |          |
| another International or American student?                      | Yes   | No           |          |
| 4. Do you speak the language of the host country?               | Yes   | No           |          |
| 5. If yes, specify your language level:                         | Basic | Intermediate | Advanced |
| 6. Do you have any medical conditions that affect your housing? |       |              |          |

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7. Do you have any dietary restrictions? Please be specific.

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8. Please state three or four personal characteristics that describe you.

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9. What are some of your special interests and hobbies?

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10. Would you prefer to be placed with a host family that wants a good deal of interaction with the student, or do you want to be more independent?

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11. Have you ever lived or traveled abroad? If yes, where and how long?

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12. Would you prefer to be with a family of a certain religious affiliation? Note: ACCENT cannot guarantee a particular placement and students should be open to living with a family of any religion.

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13. Are there any important regular activities that you must observe?

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14. If you have any special concerns about your placement, please state them here.

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# Form 5: Paris Homestay Contract

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## ALL APPLICANTS NEED TO FILL OUT THIS FORM

According to the ACCENT agreement with host families in Paris, each student should receive and shall be personally responsible for:

- One set of keys to the apartment.
- Clean sheets every two weeks.
- Two large, clean towels each week.
- Breakfast every day and 2 dinners per week.
- Limited kitchen access.

Student is responsible for:

- Promptly paying for all telephone calls. In France, local calls are toll calls.
- Paying for anything that is broken or that is used beyond normal wear and tear.

Furthermore:

1. Student must make bed and straighten room and bathroom daily.
2. Student may launder only hand wash items in the sink. Jeans and larger items must be washed at a laundromat (*laverie*), unless families provide use of their washing machine. If the student is not allowed to use the washing machine, the family will indicate the nearest *laverie* in their neighborhood.
3. Electricity in France is VERY expensive. Student is expected to turn off lights and appliances when not in use.
4. Student will inform host family ahead of time when he/she will not be coming home for dinner or when he/she will be spending the night elsewhere.
5. Showers and baths must be kept short, approximately 10 minutes. Student must help keep the bathtub or shower clean including removing hair from drains to avoid blocking the pipes/drains/plumbing.
6. **VERY IMPORTANT: Student will be provided one set of keys to their host family apartment. Student is responsible for replacement costs of any lost or stolen keys. In France replacement keys are extremely expensive. Note: If the family has a special steel-plated door, it could cost the student as much as \$750 or more to replace a lost key as students will be responsible for changing the locks as well. Accordingly, ACCENT strongly advises students to secure their keys in a theft/loss-proof location at all times and/or to purchase private insurance in case of loss from any cause, whether from theft or otherwise.**
7. Student shall not use the telephone without first obtaining the host family's permission. Student must reimburse the host family for any calls made from the family phone. When permitted to use the phone, student will only call the USA or any foreign country with a phone card. When using the telephone, student will limit calls to 5 or 10 minutes. In France, it isn't customary to make or receive calls before 9:00 AM or after 9:30 PM.
8. Student must not take food from the family refrigerator without first obtaining the host family's permission. Host families will normally provide some space in the kitchen for storage of the student's own food.
9. **Student shall not invite friends to his or her homestay apartment without first obtaining host family's permission.** The family reserves the right to refuse guests. Any guests brought to the homestay should be introduced to the host family: remember, this is the host family's private home.
10. Under no circumstances is student permitted to have parties in the host family's home unless specific approval is given by the host family.
11. **Student should not expect the host family to lodge friends and/or relatives when they come to Paris.**
12. Should a student wish to terminate her/his homestay, she/he is required to provide a written request including the reasons for the request to ACCENT's Housing Coordinator at least two weeks in advance of the requested move, unless it is justified by serious issues of health or safety. ACCENT will only consider requests to move to another host family when available. The student shall normally be responsible for paying the costs of moving and obtaining alternative accommodations. ACCENT cannot guarantee that an acceptable substitute accommodation will be available.
13. Students may not make any financial arrangements with the homestay provider or family. All financial transactions will occur between ACCENT and the homestay provider or family.
14. Each student is solely responsible for the security and safe-keeping of his/her personal property, valuables, and other property for which student is responsible. Neither the owner of the housing nor ACCENT shall be in any respect liable for losses of a student's personal property, valuables, and other property for which student is responsible. ACCENT strongly advises students to obtain commercial insurance to protect themselves, their valuables, and property for which they are legally responsible while overseas. Student hereby acknowledges to protect themselves, their valuables, and property for which they are legally responsible while overseas. Student hereby

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<Page 1 - CONTINUED>

**-Make a copy of this form for your records-**

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acknowledges that he/she is solely responsible for any and all such property losses whether or not he/she obtains insurance. Student is also solely responsible for determining limitations and inclusions of coverage under any insurance policy.

15. Students' personal safety and health are a primary concern of ACCENT. Accordingly, students are expected to be observant of conditions in the residence that they suspect may pose undue risks of fire (such as non-functioning smoke alarms), or other risks to health or safety. Please report the details immediately in writing to the ACCENT Center Director so he/she may take prompt remedial action.
16. **IMPORTANT:** Charges shall normally be billed to a student's account for any non-standard housing charges or damages caused, excess utilities usage costs, any fines incurred but not otherwise paid, and any books or other property not returned in proper order to the ACCENT Center overseas, as well as any other damages or non-standard charges incurred by the student in connection with overnight excursions or hotel stays. Each student is jointly and severally liable with the student's roommate(s), for damages and misuse of the room(s), facilities, and furnishings if individual liability cannot be easily determined. Charges, if any, are normally applied within three months of students' departure from Paris, and an itemized accounting of charges applied will be provided to each student. In the event charges for such damages or non-standard costs exceed the balance in a student's account, they will be separately billed.
17. Student agrees that ACCENT cannot guarantee that student will have a specific homestay host, and student hereby confirms that he/she has read and will abide by all homestay descriptions and requirements provided by ACCENT both online, and otherwise.

I understand that my entitlement to reside in the program housing is conditioned upon me conforming to the above requirements and that any violation of the terms of this contract will result in disciplinary action up to and including immediate expulsion from the program without refund or recourse.

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Print Name

Signature

Date

# Form 6: Paris Residence Contract (Daumesnil)

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## ALL APPLICANTS NEED TO FILL OUT THIS FORM

Student is moving into a student residence and is responsible for paying for any damage, beyond normal wear and tear to the premises, and/or any damage or loss (for any reason whatsoever, including theft) to the property entrusted to him/her. Charges will be billed to the student's account, in ACCENT's discretion.

### STUDENT RESPONSIBILITIES

1. Any student desiring to leave the residence prior to the expiration of the agreed residence period must provide a written request to ACCENT one calendar month in advance of the requested move out date. ACCENT will only consider requests to move to another type of ACCENT housing of equivalent value.
2. After arrival, students who withdraw from the program will not receive a refund.
3. Student is responsible for notifying the ACCENT Center Director in writing, within 2 business days, of any problems (missing items, broken furniture, damages, apparently dangerous conditions, etc.) found in the apartment upon arrival. Failure to notify the ACCENT Paris Center Director within 2 business days of move-in will be deemed to indicate the student's agreement that the apartment was in good condition upon move-in. Should conditions requiring maintenance or correction appear during occupancy, student must notify ACCENT's Center Director promptly in writing.
4. Each resident will be entrusted with a set of keys to his/her accommodations. This includes a key to the apartment and an exterior door key or beeper to enter the building. When a student locks himself/herself out of the room after ACCENT office hours he/she will be charged a €15 lock-out fee. If a student loses their keys or beeper, the student is responsible for replacement costs as follows: lost key to studio charge of €10; lost beeper charge of €20. Accordingly, ACCENT strongly advises students to secure their keys in a theft/loss-proof location at all times.
5. When decorating or hanging things in a studio apartment, students should not use sticky tack as it will stain the walls and student will be charged for any repairs required.
6. Student is responsible for maintaining the apartment in a clean and sanitary condition, dusting, sweeping, cleaning bathroom and kitchen spaces, washing dishes, removing garbage and recycling from the premises, ventilating bathroom(s) after showers, and all other day-to-day upkeep of their accommodations. Residences will be cleaned approximately twice a month by custodial staff. The cleaning team will clean bathrooms, floors and kitchen area. Upon departure, accommodations must be cleaned as indicated in the "Move-Out Guidelines" to be distributed at least one week prior to student's departure from Paris. Any additional cleaning time required by housekeeping staff to return apartment to move-in conditions referenced in paragraph 1 will be billed to the student's account.
  - Dishes, pots, pans, silverware and glassware are provided and student is responsible for replacing anything broken or damaged before final date of occupancy.
  - Each student will be given one set of sheets. It is the responsibility of the student to make sure sheets are kept clean and returned in good condition at the end of his/her stay.
  - Each student is responsible for providing his/her own towels and washing them as needed.
  - Each student is responsible for bringing his/her garbage downstairs to the garbage room (*local poubelle*) on a regular basis. Garbage must also be emptied before final departure from the residence.
  - Each student is responsible for purchasing paper products, including toilet paper, tissues and paper towels as well as any dishwashing liquid and other necessary cleaning supplies.
7. Each student room will have a telephone with an individual phone number. Phone calls can be received from anywhere in the world. Outgoing calls to fixed lines in the USA and France are free; for all other calls, the student is required to purchase prepaid minutes. Emergency numbers 15 (ambulance), 17 (police) and 18 (fire) are free calls and can be accessed without money or card on the phone.
8. **ELECTRICITY AND WATER ARE EXTREMELY EXPENSIVE IN FRANCE.** An average amount of consumption is included in student program fee. Any usage over this average will be billed to the student's account. **STUDENT SHOULD TURN OFF HEAT, LIGHTS AND FANS WHEN THEY ARE NOT IN USE OR STUDENT IS NOT AT HOME. SHOWERS SHOULD BE SHORT.**
9. In the student residence there is a laundry room (*laverie*) with washers and dryers and a television room (*salle détente*). It is a community space for everyone to use. The remote control for the television should stay in this room at all times. Students will clean up after themselves after using this space.
10. Student must remain in the room assigned to him/her, changing of rooms is not permitted. Additionally, student agrees not to move furniture between rooms or otherwise modify the layout of their housing. Student is provided a room or apartment key, and bed for the exclusive personal use of student, and no one else, whether student is present or visiting elsewhere.
10. Students are expected to honor ACCENT's no-drugs, no alcohol policies in the Residence. Violations of these policies may be subject to penalties which could include forfeit of the privilege of continuing occupancy of the Residence without refund.

**WARNING: THIS IS A 2-PAGE DOCUMENT AND BOTH PAGES MUST BE RETURNED TOGETHER.**

11. European building standards are different from those in the U.S. Students must familiarize themselves with the safe and, secure use of apartment windows, balconies, stairs, elevators, electrical and gas appliances and connections, etc. to avoid risk of injury. ACCENT staff should be consulted, and are available upon request, to advise and instruct each student as to safe and secure usages. As a precaution, students are responsible for always locking doors and windows securely when no student is to be present in the room/apartment. WARNING: Consuming Alcohol and/or Illicit Drugs in apartments, residences or dorms is potentially dangerous. Serious injuries and deaths have resulted in the past. The risks of any such dangerous uses are assumed solely by the user.

#### ACCENT RESPONSIBILITIES

12. ACCENT's contract with the Housing Agency requires that all apartments and furnishings should be provided upon occupancy in clean and in good condition, and all utilities and appliances should be in working order as of the first date of occupancy or remedied promptly upon written notification by student to ACCENT's Center Director.
13. Should any maintenance problems show up, students should immediately report the details to the ACCENT Center Director in writing so that prompt and appropriate remedial action may be taken. If an immediate remedy is not possible, maintenance requests will normally be responded to within 1 (one) working day if reported before 10a.m., although final repairs may depend upon conditions beyond ACCENT's control. ACCENT will keep students informed of progress in resolving maintenance problems.
14. ACCENT agrees to act reasonably and in good faith to fulfill its promises as outlined in this agreement. ACCENT reserves the right to make reasonable substitutions and to provide comparable accommodations if ACCENT finds, in its discretion, that circumstances so require.

#### FRENCH LAWS REGARDING TENANCY

15. Overnight guests are prohibited. Student understands that should student permit a guest to remain overnight, it shall be a material breach of this Contract and student shall likely be immediately expelled from program housing without recourse or refund, in ACCENT's discretion.
16. Many residents are living in the building – each student is required to act as a good neighbor and to thereby respect other's study time and sleep time by avoiding undue noise and other nuisances affecting other residents and their private enjoyment of their space.

#### LIABILITY

17. Each student is solely responsible for the security and safe-keeping of his/her personal property, valuables, and other property for which student is responsible. Neither the owner of the housing units nor ACCENT shall be in any respect liable for losses of a student's personal property, valuables, and other property for which student is responsible. ACCENT strongly advises students to obtain commercial insurance to protect themselves, their valuables, and property for which they are legally responsible while overseas. Student hereby acknowledges that he/she is solely responsible for any and all such property losses whether or not he/she obtains sufficient private insurance. Student is also solely responsible for determining limitations and inclusions of coverage under any insurance policy.
18. Students' personal safety and health are a primary concern of ACCENT. Accordingly, students are expected to be observant of conditions in the residence that they suspect may pose undue risks of fire (such as non-functioning smoke alarms), or other risks to health or safety. Please report the details immediately in writing to the ACCENT Center Director so he/she may take prompt remedial action.
19. IMPORTANT: Charges shall normally be billed to a student's account for any non-standard housing charges or damages caused, excess utilities usage costs, any fines incurred but not otherwise paid, and any books or other property not returned in proper order to the ACCENT Center overseas, as well as any other damages or non-standard charges incurred by the student in connection with overnight excursions or hotel stays. Each student is jointly and severally liable with the student's roommate(s), for damages and misuse of the room(s), facilities, and furnishings if individual liability cannot be easily determined. Charges, if any, are normally applied within three months of students' departure from Paris, and an itemized accounting of charges applied will be provided to each student. In the event charges for such damages or non-standard costs exceed the balance in a student's account, they will be separately billed.

I understand that my entitlement to reside in the program housing is conditioned upon me conforming to the above requirements and that any violation of the terms of this contract will result in disciplinary action up to and including immediate expulsion from the program without refund or recourse.

Print Name

Signature

Date