Application for Junior Year Program in English (JYPE)

Complete the application. Disregard the application deadline and send-to address indicated in this application website. Documents are due to EAP by March 13, 2014.

You are participating in the JYPE program.

Your name and nationality must match your passport.

The online system may not accept phone/fax numbers with a plus (+) or a hyphen (-). If you have any problems with submitting the application form, try without these symbols for phone/fax numbers.

Coordinator at UC side

Coordinator’s name: Kayo Takahashi, Office Manager, University of California Tokyo Study Center

Email address: takahashi@uctsc.org

Tel: 81-42-233-3118  Fax: 81-42-232-0393

Print out the completed form, SIGN.

Additional Documents required with the Application

1. Statement of Purpose. Must be typed and at least one page (around 400 words). Explain what you would like to study at Tohoku and how it relates to your present studies and future plans. This will determine your lab placement. SIGN the form!

2. Official UC transcript.

3. Letter of Recommendation. This must be written by a UC faculty in your major department and submitted to UCEAP with your application materials. The letter must be submitted in original format, on official UC letterhead with the instructor’s title and position below the signature. Copies/faxes are not accepted. It must be written by UC faculty; they cannot be written by faculty at another college or university. The title of the recommender(s) must be indicated underneath all signatures. If a TA writes your letter of recommendation, a professor must co-sign the letter or it will not be accepted by Tohoku University.

4. Certificate of Health. Make your appointment for a health clearance immediately. You may go to your private physician or to your Campus Student Health Services (SHS). Coordinate the completion of this medical form with the EAP Health Clearance Form (available at your Campus EAP Office or SHS, see Pre-Departure Checklist item #7).

5. Certificate of Eligibility Application form (non-Japanese citizens only). Type directly in this document- do not handwrite your responses. Refer to the sample within the excel spreadsheet (highlighted in yellow). Scan one of the photos that are required in the Pre-Departure Checklist item #6 and attach the digital photo where indicated.

6. Passport copy. Even if you already submitted one to your campus, submit a clear copy of the photo and signature pages of your passport. If you are a Japanese citizen, submit a copy of your current Japanese passport.

7. JASSO Scholarship Application form (optional). Read the JASSO information sheet before completing the form. Disregard the deadline in the information sheet. Documents are due to EAP by March 13, 2014. SIGN the form!

8. Certificate of Enrollment. EAP will submit this on your behalf.
Application Submission

Scan all the application materials except Letter of Recommendation and Certificate of Eligibility Application form. Email them as pdf attachments, as well as Certificate of Eligibility Application form in Excel format as an attachment directly to the Tokyo Study Center at takahashi@uctsc.org by March 13, 2014. The email subject should indicate Tohoku Application, your campus, and your full name (ex: Tohoku Application, UCSB, Jane Smith). Submit your sealed Letter of Recommendation to UCEAP systemwide office by mail. It must be received (not postmarked) by March 13, 2014.

Note on Japanese Language Learning:
Some programs in Japan do not require previous Japanese language study; expose yourself to learning the language now so that you have an idea of what learning Japanese is like. Students with learning disabilities may find learning another language challenging. If this is the case, provide a letter from your campus Disabled Students Office to document your learning disability, Pre-Departure Checklist, item #8.