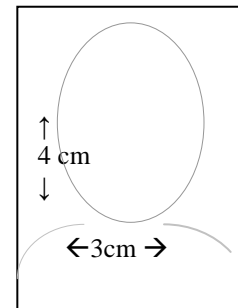


Photo Instructions JAPAN

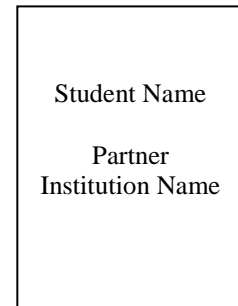
This is the most common item that students submit incorrectly. Incorrectly formatted photos **will not be accepted** and must be re-done at your expense. This will also delay the arrival of your Certificate of Eligibility. Please review the guidelines below and ask the photographer **to step back** when taking your photo.

The photographs you will submit must be in *passport format*. Here is a list of passport photo guidelines:

- You **cannot** print these photos yourself with a digital camera or take them in a photo booth.
- The photo should be a 4x3cm high-resolution color photo. You will need to cut them down to this size as they are issued 2x2".
- When cutting official passport photos to specified size, follow guide below.
 - A small space must be left above your hair.
 - Shoulders must be visible.
- They should be taken on a white background and issued by a photo or copy shop. Photos must be on regular weight photo paper – not color copies on paper or lightweight photo paper. Ink-jet printing is not acceptable.
- Your appearance should be as neat and clean-cut as possible.
- Print your name and program on the back of each photo. Be careful that the ink is dry and does not damage the photos.
- Place paper between each photo so the ink doesn't imprint on photo below. When your photos arrive in Japan, if there is ink anywhere on your face - you will be asked to send new photos.
- The total number of photos requested here includes those requested in the partner institution application and elsewhere.
- Enclose the required photos in an envelope, unless otherwise instructed.
- Note:** Additional official passport photos will be needed later with your visa application and for the host university after arrival. Do not submit them. You may want to have them taken at the same time to save yourself an extra trip later. We suggest purchasing 4 extra photos to be used later.
- Passport-size does not mean a photocopy of the photo in your passport. It means a photo just like the photo you submitted when you applied for your passport.



Front



Back