

Request for Disability Accommodations Abroad

Instructions

UCEAP strongly encourages students with a disability to register immediately with their campus disability office. You must go in person to the disability office; you cannot register online.

Students who are eligible to receive disability accommodations on their campus should obtain a letter listing their accommodations for their UCEAP program(s) to facilitate a successful time abroad. You must be registered in order to receive this letter.

Tips

- *Disclose Early*
Some accommodations may require three to six months advance notice.
- *Plan Ahead*
Research the accessibility of accommodations at the host institution and funding for accommodations.
- *Be Flexible*
Services and accessibility standards abroad may be different from those available in the United States. Accommodations abroad may differ and/or may not be available in the host country.
- *Budget Accordingly*
UCEAP does not pay for the cost of accommodations abroad.

Submitting Documentation to UCEAP

Submit the letter from your campus disability office early so UCEAP has time to correspond with the host institution about accommodations that may be available locally.

To request reasonable accommodations while on UCEAP

Submit a letter from your home campus Office for Students with Disabilities documenting your accommodation needs for each term of participation and whether your campus will fund accommodations. Some host institutions require this letter to assess what is available locally. For many host institutions, the letter must be on letterhead and signed. Check with the UCEAP Systemwide Program Specialist.

The letter needs to be addressed as follows:

Program Specialist

UCEAP Country: _____

University of California Education Abroad Program

6950 Hollister Avenue, Suite 200

Goleta, CA 93117

If you are participating in more than one UCEAP program, you must submit a letter for each program. Your requests need to be considered separately by each program provider or host university. If you extend your participation in UCEAP after you are abroad, you will need to submit a new letter during the extension process.

UC Campus Offices for Students with Disabilities:

<http://admission.universityofcalifornia.edu/campuses/specific-populations/students-with-disabilities/index.html>

Additional Resources

Mobility International: www.miusa.org

UCEAP Guide to Study Abroad: [Students with Disabilities](#)