

## Student Agreement and Waiver of Liability Instructions

Every student must log on to MyEAP to read, sign, and submit the Student Agreement and Waiver of Liability. These two forms are legally binding and outline your obligations as a UCEAP participant. Read both forms and make sure you clearly understand them before signing each form.

- Step 1: Log on to MyEAP and go to the “Electronic Signature Forms” menu option (on the left side): <https://MyEAP.eap.ucop.edu/apply>
- Step 2: Read **both** forms carefully.
- Step 3: Electronically sign **both** documents. If you are participating in multiple or back-to-back programs, you will need to sign separate forms for each program option.\*
- Step 4: Once signed, the forms will remain in the system and can be accessed at any time for reference. You do not need to print or submit hard copies of these forms.

\*Make sure that you sign the forms for the appropriate program. You may see multiple program tabs if you have applied to multiple programs.

### **For minors:**

Follow Steps 1 and 2 above. Then print and sign each document, and have your parent/guardian sign them. If you are participating in multiple or back-to-back programs, you (and your parent/guardian) will need to sign a form for each program option. Mail the forms to the UCEAP Systemwide Office as indicated in the instructions in MyEAP.

### **Technical problems using MyEAP?**

For technical problems using MyEAP, email [MyEAPhelp@eap.ucop.edu](mailto:MyEAPhelp@eap.ucop.edu)