

## Intensive Language Program (ILP) Exemption Request

In order to petition for ILP exemption, complete the following:

1. Write a petition letter, in both English and the host country's native language, explaining your academic reasons for the request. State your relevant linguistic and cultural background, including knowledge of the host country's academic system.
2. Submit the Language Evaluation Form below to a UC language instructor to complete the evaluation.
3. Submit the completed ILP exemption request and language evaluation to the [UCEAP Systemwide Office](#).

You may take a language placement test after arrival. If on-site language placement test results indicate that you do not have sufficient ability to take regular university courses, admission to the program may be denied or you may be required to continue language instruction. Exemption from ILP does not guarantee admittance to regular university courses taught in the native language.

**Several factors are considered when evaluating the ILP exemption request. A satisfactory language review does not necessarily guarantee ILP exemption. UCEAP and/or the Study Center make the final determination.**

Print Name: \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ UCEAP Country and Program

\_\_\_\_\_ Language of Study

\_\_\_\_\_ UC Campus

### TO THE EVALUATOR

The UC Education Abroad Program for which the student is applying requires all participants to attend an Intensive Language Program (ILP) to prepare for university-level coursework in that language. The ILP offers language instruction that meets most UC students' academic needs, including those with advanced language skills. However, some students with native language ability and cultural understanding may request exemption from the ILP.

A language instructor should evaluate the student. UC students should be assessed in comparison to the native language of a university-level student, not UC student peers. You can also provide additional comments on UC letterhead.

Thank you for taking the time to complete a language evaluation for this applicant. We encourage you to discuss your evaluation and recommendations with the applicant. Return the evaluation form directly to the student.

## Language Evaluation Form for an ILP Exemption Request

\_\_\_\_\_  
APPLICANT NAME

\_\_\_\_\_  
UCEAP COUNTRY & PROGRAM

\_\_\_\_\_  
UC CAMPUS

\_\_\_\_\_  
LANGUAGE OF STUDY

Please evaluate this student's language ability by completing this form.

**A. Please check the box:** Rate the student in comparison to the native language ability of a university-level student, not UC student peers. Please attach the writing sample used to evaluate the student's writing ability.

<b>Pronunciation:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
<b>Oral Fluency:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
<b>Aural Comprehension:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
<b>Reading Comprehension:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
<b>Command of Grammar:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
<b>Writing Ability:</b>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

**B. Please complete:**

This student has the equivalent to \_\_\_\_\_  semesters  quarters of language study.

In order to be adequately prepared for native language coursework, I recommend s/he do the following (additional courses, independent study, etc.). **Please specify:**

**Signature of Support:** Sign below to endorse the student's request for ILP exemption. Documented by your signature, this acknowledges that the student has native language ability and is adequately prepared to enroll in university-level courses in the language of study.

"I attest that this student has appropriate language ability and sufficient reading, writing, and both aural and oral comprehension to take **university-level** courses in \_\_\_\_\_."  
Foreign Language

\_\_\_\_\_  
Signature of Support

\_\_\_\_\_  
Title/Position

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Department

\_\_\_\_\_  
Phone # and/or e-mail