

NEW EAP PROGRAM PROPOSALS

When submitting a proposal for a new Education Abroad Program, please provide as much information about the proposed host institution(s) as possible (see list below). Also, please describe the type of program being proposed (year-long, summer, focused on a particular discipline, etc.). Finally, please remember to address logistical issues (student housing options, on-site support, etc.) and, to the extent possible, safety issues and costs.

The questions listed below are meant to guide you towards the type of information that is most helpful in proposing a new Education Abroad Program. If you know that a cohort of UC students would be interested in the proposed program, please specify that as well, indicating the degree of student response you would expect to such an offering.

The proposal should be submitted to Linda York (lyork@eap.ucop.edu), Director of Academic Development and Cross-Regional Support at the Universitywide EAP Office (UOEAP). After being considered by UOEAP, the proposal will undergo a somewhat lengthy review process by UC faculty. If there is sufficient interest and support, it will be submitted to the UC Academic Senate committee for approval.

Thank you for your active interest in EAP.

Host University

1. Please give a brief historical description of the university.
2. What is the university like? Old, new, urban?
3. Current enrollment? Who are the local students? How many years of prior formal education has the typical student had before entering university?
4. How does the host university rate against others in the country?
5. Specially noted for what types of instruction/research? Strengths in which academic fields?
6. What is the required or expected educational background of a regular faculty member at the host university? What approximate percentage of the regular faculty has Ph.D. or equivalent degree?
7. What undergraduate degrees are offered and how are they structured (duration, examinations, grading scales, course requirements)?
8. What is the academic calendar? Is coursework available for less than 1 year?
9. Which professors typically teach undergraduates (regular university faculty, temporary faculty, visiting faculty, graduate assistants)?
10. To what degree are the teaching methodologies similar to those in the U.S?
11. How stable are the course offerings (i.e. approx. what percentage of courses are repeated once a semester or once per year)?

12. What access do undergraduates have to faculty, other than direct contact in class (e.g. do faculty hold regular office hours)?
13. What UC contacts already exist with faculty and/or administrators at the proposed institution?
14. What are the unique and distinctive academic and cultural opportunities for UC students at the proposed institution?

Type(s) of Program Proposed

1. Will this be a year-long, full immersion program?
2. Does the option of a semester-long program exist?
3. Is this a short-term (e.g. winter quarter, one semester, U.S. summer session) program?
4. Is this program designed specifically for students of a particular major or majors?
5. Is there a language component to the program? If so, please describe.
6. Will this program be conducted entirely on the host university campus, or will field visits be an important component?

Logistical

1. What is the infrastructure for foreign students? Is there an International Student Office at the university?
2. Where do students live? Where would UC students live?
3. Do they have a choice of dorms, apartments, renting a room in a house with other students, living with a family?
4. Do students have access to e-mail? Computers and printers?
 - If not, to what extent will this affect their ability to complete coursework?

Reciprocity

1. Would reciprocity (exchange) be a feature of this program? (Please note that UC may be limited in its ability to provide complete one-for-one student reciprocity in all fields; however, faculty reciprocity is far less impacted.)