Graduate Student: Program Inquiry Form (GPIF)

**INSTRUCTIONS:** The purpose of this form is for graduate students to ascertain whether their interests and needs can be accommodated at the UCEAP Study Center or host university. If the proposed course of study appears feasible, you will then need to complete the UCEAP Graduate Application by the deadline. It is your responsibility to make arrangements for a mentor or graduate advisor to be available at the host university, although the Study Center may assist.

After reviewing the Information for Graduate Students on the UCEAP website, submit this form and any attachments to your Campus Study Abroad Office as early as possible. Your Campus Study Abroad Advisor must review and initial this form.

A response will then be solicited from the Study Center through the UCEAP Systemwide Office. Please note that a reply might take several weeks to obtain. It will be forwarded to your Campus Study Abroad Office as soon as it becomes available.

**ATTACHMENTS (item #7):** You must submit a separate document that covers the following:

- Reason for selecting the program
- Intended coursework: this can be tentative
- Level of coursework: undergraduate, graduate, or both, you must check with your graduate advisor to see what level of coursework they will accept for your degree
- Plans for research/dissertation work, if applicable
- Any additional questions that you have for the Study Center

This form is not required for most language programs or other programs that have predetermined coursework. The following programs do **not** require this form:

<table>
<thead>
<tr>
<th>Country</th>
<th>Programs</th>
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<tbody>
<tr>
<td>China</td>
<td>International Summer School, Fudan University; Intensive Summer Chinese, Peking Univ.; Language &amp; Culture, Peking Univ.</td>
</tr>
<tr>
<td>Costa Rica</td>
<td>Tropical Biology &amp; Conservation</td>
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<tr>
<td>France</td>
<td>Language &amp; Culture, Univ. of Bordeaux, Language &amp; Culture, UC Center Paris (summer intensive and semi-intensive programs)</td>
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<tr>
<td>Germany</td>
<td>International Summer School, Free Univ. Berlin</td>
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<tr>
<td>Jordan</td>
<td>Advanced Arabic Language, Amman; Middle East Studies, Amman</td>
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<tr>
<td>Korea</td>
<td>International Summer School, Yonsei Univ.</td>
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<tr>
<td>Morocco</td>
<td>Arabic Language &amp; Culture, Rabat</td>
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<td>Russia</td>
<td>Russian Language</td>
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<tr>
<td>Singapore</td>
<td>Biodiversity, National Univ. of Singapore; Science &amp; Engineering Internship, Agency for Science, Technology &amp; Research</td>
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<tr>
<td>Taiwan</td>
<td>Language &amp; Culture, National Taiwan Normal Univ.; Language &amp; Culture Summer Sessions, National Taiwan Normal Univ.</td>
</tr>
<tr>
<td>Thailand</td>
<td>Interdisciplinary Thai Studies, Thammasat Univ.</td>
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<tr>
<td>UK</td>
<td>Sotheby's Institute of Art, London</td>
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</tbody>
</table>
Graduate Student: Program Inquiry Form (GPIF)

Name ____________________________________________ Date ____________________

UC Student ID ___________________________ E-mail _________________________

UC Campus ___________________________ Department ______________________

Graduate Advisor ___________________________ E-mail _________________________

Faculty Advisor ___________________________ E-mail _________________________

Country and host university(ies) of interest: ____________________________________________

________________________________________________________________________________

Specific program (if known) and duration: ____________________________________________

Current UC Status (check one):  □ First-year graduate  □ MA  □ PhD  □ Advanced to Candidacy for PhD

Part I – Graduate student must complete questions 1 – 8

1. Past Academic Record

<table>
<thead>
<tr>
<th>Degrees Received</th>
<th>Major</th>
<th>Minor</th>
<th>Institution</th>
<th>Date Awarded</th>
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2. Are there specific faculty members at the host university whom you or your UC advisor will arrange to serve as your advisor, instructor, and/or mentor?  □ YES  □ NO

If yes, please list their names:
________________________________________________________________________________

________________________________________________________________________________

3. Will you accompany a UC faculty member abroad?  □ YES  □ NO

If yes, list his/her name and UC e-mail address:
________________________________________________________________________________

________________________________________________________________________________

4. What is your level of language proficiency in the language of instruction at the host university in which you are interested? (i.e. beginning, intermediate, advanced, heritage-language learner, native speaker, etc.)

READING ___________________________

WRITING ___________________________

SPEAKING ___________________________

Have you completed the beginning two years of university-level (i.e. 6 quarters/ 4 semesters) study in the language?  □ YES  □ NO

If the answer is no, how much language study have you completed? ____________________________
5. Briefly outline how you plan to finance your time abroad with UCEAP, including considerations such as financial aid, loss of income from TAship or other current employment, etc.

6. Will you receive a fellowship or stipend? Check one: □ YES □ NO

If the answer is yes, inform your Graduate Department and/or Professional School of your intention to participate in UCEAP, and request that they contact UCEAP Student Finance (studentfinance@eap.ucop.edu) regarding your fellowship or stipend. Please note: all course registration and grades must come through UCEAP.

7. Attach a sheet summarizing your study plan and detailing the specific academic activities, including location, to be pursued while enrolled in UCEAP; also list any pertinent non-academic activities. The attachment must be typed.

8. List any anticipated courses (use only the host university information, not the MyEAP Catalog information):

<table>
<thead>
<tr>
<th></th>
<th>Host Department</th>
<th>Host Course Number</th>
<th>Host Department Course Title</th>
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<tbody>
<tr>
<td>1</td>
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</table>

Part II – The UC Graduate Advisor must complete questions 9 – 10 below.

9. Indicate which study options are approved for this student by the home department:
   a. □ Student may enroll in undergraduate courses, including lower-division course work (e.g. language courses)
   b. □ Student must enroll in graduate courses
   c. □ Student must enroll in thesis or dissertation research alone (regular course work is not required)

10. What are the minimum number of units required for the student to maintain full-time status and comply with departmental, graduate school, and/or financial aid requirements?

    minimum units per □ quarter □ semester □ year

Student Signature ________________________________ Date ________________________________

Graduate Advisor ________________________________ Date ________________________________
To the Study Center: Indicate whether the proposed study appears to be feasible and provide answers to any questions posed by the student. Please return this form with your signature and overall recommendation to the Program Specialist at the UCEAP Systemwide Office by __________ (date)

☐ Program of study is possible.

☐ Program of study may be difficult, but not impossible. (Please indicate nature of difficulty.)

☐ Program of study is not possible. (Please indicate reason.)

________________________________________

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Signature of Study Center Representative

Date ______________________

(File signed copy in UCEAP student file; give copy to Academic Specialist and UCEAP Finance Accountant; send copy to Campus EAP Office.)