

Graduate Student: Program Inquiry Form (GPIF)

INSTRUCTIONS: The purpose of this form is for graduate students to ascertain whether their interests and needs can be accommodated at the UCEAP Study Center or host university. If the proposed course of study appears feasible, you will then need to complete the UCEAP Graduate Application by the deadline. It is your responsibility to make arrangements for a mentor or graduate advisor to be available at the host university, although the Study Center may assist.

After reviewing the [Information for Graduate Students](#) on the UCEAP website, submit this form and any attachments to your Campus Study Abroad Office as early as possible. Your Campus Study Abroad Advisor must review and initial this form.

A response will then be solicited from the Study Center through the UCEAP Systemwide Office. Please note that a reply might take several weeks to obtain. It will be forwarded to your Campus Study Abroad Office as soon as it becomes available.

ATTACHMENTS (item #7): You must submit a separate document that covers the following:

- Reason for selecting the program
- Intended coursework: this can be tentative
- Level of coursework: undergraduate, graduate, or both, you must check with your graduate advisor to see what level of coursework they will accept for your degree
- Plans for research/dissertation work, if applicable
- Any additional questions that you have for the Study Center

This form is not required for most language programs or other programs that have predetermined course work. The following programs do **not** require this form:

China	International Summer School, Fudan University; Intensive Summer Chinese, Peking Univ.; Language & Culture, Peking Univ.
Costa Rica	Tropical Biology & Conservation
France	Language & Culture, Univ. of Bordeaux, Language & Culture, UC Center Paris (summer intensive and semi-intensive programs)
Germany	International Summer School, Free Univ. Berlin
Japan	Beginning Japanese, Osaka Univ.; Global & International Studies, Meiji Gakuin Univ.; Language & Culture, Doshisha Univ.; Language & Culture, International Christian University;
Jordan	Advanced Arabic Language, Amman; Middle East Studies, Amman
Korea	International Summer School, Yonsei Univ.
Morocco	Arabic Language & Culture, Rabat
Russia	Russian Language
Singapore	Biodiversity, National Univ. of Singapore; Science & Engineering Internship, Agency for Science, Technology & Research
Taiwan	Language & Culture, National Taiwan Normal Univ.; Language & Culture Summer Sessions, National Taiwan Normal Univ.
Thailand	Interdisciplinary Thai Studies, Thammasat Univ.
UK	Sotheby's Institute of Art, London

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Name _____ Date _____

UC Student ID _____ E-mail _____

UC Campus _____ Department _____

Graduate Advisor _____ E-mail _____

Faculty Advisor _____ E-mail _____

Country and host university(ies) of interest: _____

Specific program (if known) and duration: _____

Current UC Status (check one): First-year graduate MA PhD Advanced to Candidacy for PhD

Part I – Graduate student must complete questions 1 – 8

1. Past Academic Record

Degrees Received	Major	Minor	Institution	Date Awarded

2. Are there specific faculty members at the host university whom you or your UC advisor will arrange to serve as your advisor, instructor, and/or mentor? YES NO

If yes, please list their names:

3. Will you accompany a UC faculty member abroad? YES NO

If yes, list his/her name and UC e-mail address:

4. What is your level of language proficiency in the language of instruction at the host university in which you are interested? (i.e. beginning, intermediate, advanced, heritage-language learner, native speaker, etc.)

READING _____

WRITING _____

SPEAKING _____

Have you completed the beginning two years of university-level (i.e. 6 quarters/ 4 semesters) study in the language?

YES NO

If the answer is no, how much language study have you completed? _____

5. Briefly outline how you plan to finance your time abroad with UCEAP, including considerations such as financial aid, loss of income from TAsip or other current employment, etc.

6. Will you receive a fellowship or stipend? Check one: YES NO

If the answer is yes, inform your Graduate Department and/or Professional School of your intention to participate in UCEAP, and request that they contact UCEAP Student Finance (studentfinance@eap.ucop.edu) regarding your fellowship or stipend. *Please note: all course registration and grades must come through UCEAP.*

7. Attach a sheet summarizing your study plan and detailing the specific academic activities, including location, to be pursued while enrolled in UCEAP; also list any pertinent non-academic activities. **The attachment must be typed.**

8. List any anticipated courses (use only the host university information, not the MyEAP Catalog information):

	Host Department	Host Course Number	Host Department Course Title
1			
2			
3			
4			
5			
6			

Part II – The UC Graduate Advisor must complete questions 9 – 10 below.

9. Indicate which study options are approved for this student by the home department:

- a. Student may enroll in undergraduate courses, including lower-division course work (e.g. language courses)
- b. Student must enroll in graduate courses
- c. Student must enroll in in thesis or dissertation research alone (regular course work is not required)

10. What are the minimum number of units required for the student to maintain full-time status and comply with departmental, graduate school, and/or financial aid requirements?

_____ minimum units per quarter semester year

Student Signature

Date

Graduate Advisor

Date

