



Academic Information

PARTICIPATION	1
Academic Accommodations	1
Credit and Grades	1
Campus Unit Ceilings	2
Graduating Seniors	2
Graduate Students	2
COURSE REGISTRATION	2
Prerequisites	2
Duplicate Coursework	2
Units	2
Course Registration and MyEAP Study List Registration	3
Grading Options	3
Graduate Students	4
General Petitions	4
COURSES	4
MyEAP Course Catalog	4
Auditing	5
Courses taught in English	5
Intensive Language Program	5
UC Online Courses	5
Physical activity (PA) and physical education (PE) classes	5
Repeating a course	6
Taking or retaking final exams in the US is not permitted	6
INDEPENDENT STUDIES, RESEARCH PROJECTS, & INTERNSHIPS	6
Host Institution Independent Study and Internships	6
Community Service and Service Learning	6
UCEAP Special Study Projects and Internships	6



GRADES

UCEAP Grades are Final	8
Reporting UCEAP Grades	8
Grade Scheme	9
Host Institution Transcripts and Grades	9
Verification Letters	10
Request to Review Student UCEAP Record	10
Retroactive Petitions	10
Grade Appeals	11
Outstanding Debts and Grades	11



Academic Information

This chapter contains academic policies and procedures for all UCEAP participants. Additional policies and procedures for specific programs are in the [Program Guides](#) or [Participant's Portal](#), when applicable.

PARTICIPATION

UCEAP participants remain UC students. Both UCEAP and your UC campus require that you study full time to make normal progress toward UC graduation while on UCEAP. UC campus policies vary with respect to full-time status and normal progress; you must follow UCEAP requirements as stated in your Program Guide. The program requirements are intended to reflect a normal course load at your host institution.

You are expected to maintain good academic standing as determined by UC (minimum GPA of 2.0 or as required by the host institution; and minimum progress toward degree) for each term of your participation. Failure to maintain good academic standing may result in probation or dismissal from the program.

You are expected to remain at the host institution location and attend classes regularly during all academic sessions. Regardless of the practices of local students or the flexibility of the host country's educational system, unauthorized absences during the academic term constitute grounds for disciplinary action. Excessive absences may damage the relationship between UC and the host institution and may lead to your dismissal from the program.

Academic Accommodations

A student with documented disabilities and specific academic accommodations for a reduced course or unit load may be exempted from particular program requirements. In these cases, the student must be registered at the UC campus Office for Students with Disabilities and have forwarded a letter documenting the accommodations to UCEAP prior to departure.

If students do not submit a letter prior to departure, they are required to meet the minimum program requirements.

Credit and Grades

You will earn direct (not transfer) UC credit and grades for all successfully completed UCEAP coursework. All UCEAP course information—subject areas, course numbers, course titles, and units will be reported to your UC Office of the Registrar with final grades calculated into your cumulative GPA. The UCEAP Systemwide Office works with the UC campus Offices of the Registrar to complete this process. The UC Registrars must receive grades directly from UCEAP for degree verification. The processing time varies by campus; it will take longer than at UC.

Your major department determines if credit and courses may fulfill specific major requirements. Your college, school, or in some cases admissions office approves credit for general education requirements. In most cases, final decisions about whether UCEAP courses fulfill major or general education requirements are made after you return to your UC campus and your UC Office of the Registrar receives your grades. Keep all available course materials (syllabi, bibliographies, papers, returned exams, etc.) for all courses you complete on UCEAP to assist campus academic advisors in evaluating courses for fulfillment of specific degree requirements. If you have questions about how your UCEAP coursework will apply to UC campus requirements, contact your departmental and college advisors. If departmental or college advisors have questions about the evaluation of coursework, see the Petitions tab on your Participants Portal for a letter explaining the process.



Campus Unit Ceilings

Most UC campuses impose limits on the number of units you may accumulate before graduation. If you are approaching your unit ceiling, discuss your options, and whether or not to continue participation, with your campus advisor. Minimum program units and course requirements cannot be changed to avoid unit ceilings.

Graduating Seniors

UC students are required to be in residence at their UC campus during all or part of their senior year; however, there are some exceptions for UCEAP students. Seniors on UCEAP must consult with the appropriate office on campus about senior residency rules prior to participation.

Do not file for graduation for your final UCEAP term. Terms at host institutions frequently end after UC campus terms and grades will not arrive on time for most degree-verification deadlines.

If you are nearing graduation, ask your UC campus advisor about graduation or other procedures for UCEAP students.

Graduate Students

There are separate academic regulations concerning graduate students. Graduate students follow their departmental or campus instructions as officially stipulated on the Graduate and Professional Student Agreement and Academic Planning (**GSAG**) form. Graduate students participating in UCEAP must submit a completed GSAG to the Systemwide Office prior to the start of the program.

COURSE REGISTRATION

Prerequisites

The practice of checking or strictly enforcing prerequisites varies widely at our partner universities. Some universities require proof (e.g., current transcript) that you have the requisite knowledge before they will allow you to enroll in a course. Other universities will allow you to enroll without proof of requisite knowledge. In all cases, it is your responsibility to ensure you are fully prepared for all courses you take while abroad. You will not be permitted to take a deficit load because of lacking course prerequisites.

Duplicate Coursework

You cannot receive credit for a course taken on UCEAP that duplicates previous coursework taken at UC. Because a course taken abroad may have the same or a similar title, but different content than a course at UC, keep complete records of your coursework so the content can be verified if credit for the course is questioned at your UC campus. It is your responsibility to ensure that you do not enroll in duplicate coursework.

Units

UCEAP converts host institution credits to UC quarter units regardless of the term length at the host institution or your UC campus. The language of instruction or the class level (lower, upper, graduate) do not affect the assignment of unit value.

All units in MyEAP are UC quarter units. If you are a Berkeley or Merced student, your UC Registrar's Office will convert the UC quarter units to UC semester units.

[Quarter to Semester Units Conversion Table](#)



Course Registration and MyEAP Study List Registration

Course registration processes vary among programs and differ from UC. You are responsible for following all instructions and adhering to deadlines and procedures set by the Study Center, the Systemwide Office, and your host institution.

Just like at UC, any additional costs, including fees assessed for the cost of labs, field trips, etc., would be your responsibility. Students will not receive UC credit for courses that require them to pay tuition or enrollment fees in addition to the fees paid to the University of California.

Registration information may be in your Program Guide, provided during your on-site orientation or sent by email. You may need to provide course information to the Study Center or the Systemwide Office upon request.

In addition to registering at your host institution, you will submit your courses in MyEAP. Your MyEAP Study List is the official record of enrolled coursework on UCEAP for academic credit. All courses on your MyEAP study list will be reported to your UC Office of the Registrar to be posted to your UC record. You may not choose what coursework listed in MyEAP will be reported.

Any change made to the host course registration, such as adding or dropping a course, must also be made on your MyEAP Study List. You may make changes directly in MyEAP or by petition, depending on when you make these changes during the term.

FAILURE TO COMPLETE COURSE REGISTRATION

Failure to register within the host institution's registration period and/or failure to submit a complete MyEAP Study List and course information by the deadline carries serious financial and academic consequences. Consequences may include:

- lapse of student status and loss of student visa
- dismissal from UCEAP
- delay in the reporting of your credit and grades to your UC Registrar (in some cases up to six months)
- loss of scholarships and/or other financial aid

Grading Options

You are responsible for ensuring that your MyEAP Study List complies with UCEAP, UC campus, and UC department requirements regarding Pass/No Pass (P/NP). UCEAP limits on P/NP are in your Program Guide. Courses graded P/NP only (no letter grade available) do not count towards the limit in your Program Guide. This includes host institution courses where no letter grade is available, physical activity (PA) courses, and some special studies.

Most campus departments prohibit the P/NP grading option for any course in the major. It is your responsibility to be aware of your UC campus and department policies regarding P/NP and to plan coursework accordingly.

The P or NP is assigned in accordance with the rules of your UC campus; some UC campuses consider a grade of C or above to be passing, while others consider a grade of C- or above to be passing. Check your campus websites.

You select the P/NP grading option on your MyEAP Study List or petition to change the grading option by General Petition. The P/NP grading option only applies to your UC record—not the host institution. If the option is available at the host institution, do not select the equivalent of P/NP grading when registering.

Requests for excess P/NP or late changes to the grading option are only approved for extenuating circumstances.



Graduate Students

Unless prohibited by individual program policy, graduate students may take courses on a satisfactory/unsatisfactory (S/U) basis as recorded on the GSAG. Graduate students allowed to use this grading option may do so by selecting the P/NP option in MyEAP and the corresponding S or U will be reported. Some UC campuses consider a grade of B or above to be satisfactory, while others consider a grade of B- or above to be satisfactory.

General Petitions

Students on UCEAP use a **General Petition** to make changes to the study lists after it is closed or request approval for exceptions to academic policy. General petitions have a set deadline. The exact schedule and sequence of deadlines varies depending on the program and agreement between the Study Center and the Academic Specialist. It is your responsibility to learn the deadlines for your program and to submit petitions accordingly.

Approval relates only to UCEAP; it does not mean that your UC department will approve an exception to its policies or requirements (e.g., a letter grade required for major credit).

Submit a General Petition to update your MyEAP Study List if you change your registration at the host institution (e.g., add or drop a course). Any course that is not officially dropped by General Petition will be assigned an F grade, NP, or U, as applicable.

Do not stop attending classes or attempt to make changes to your host registration until there is official notification from the Systemwide Office.

COURSES

MyEAP Course Catalog

The MyEAP Course Catalog is a record of courses previously taken by UC students for UC credit at each of our partner institutions or within the UC self-construct programs. Additional courses may be available and not all courses may be offered.

Each course listed in the MyEAP Course Catalog includes program name, partner institution, subject area, course number, transcript title, UC quarter units, partner department, partner title, and partner course number.

UCEAP assigns a course number to each course in the MyEAP Course Catalog; these numbers do not correlate to any specific course on a UC campus. UCEAP uses the UC numbering scheme: 1-99 are lower division, 100-199 are upper division, and 200s are graduate level.

UCEAP does not use all UC subject areas. For example, UCEAP does not use the subject areas of nutrition or public health. UCEAP assigns courses in these areas as either health sciences or biological sciences, depending on their content. It is the content of the course, not the department or degree plan at the host institution, which determines the subject area designation in MyEAP. The designation of your course under a specific subject area does not prevent you from petitioning for the course to count for a major or GE requirement under a different subject area on your home campus. The designation of a course under a specific subject area also does not guarantee that your UC department will accept that course to fulfill a certain requirement.



Auditing

Auditing may require the approval of the host institution. Consult with the Study Center and the course instructor prior to auditing a course. Audited courses do not earn UC credit and do not appear on MyEAP Study Lists or UC transcripts. An audited course does not count toward meeting the minimum load and may not be considered a reason to take a deficit load. Retroactive requests to add audited courses are not permitted. You may not audit intensive language program (ILP) courses.

Courses taught in English

Some programs may restrict your enrollment in courses taught in English. In immersion programs, where you attend classes with host institution students, you are generally expected to do all coursework in the language of the host country. If there are sound academic reasons for enrolling in a course taught in English, the Study Center may grant an exception.

Intensive Language Program

Some programs include a required intensive language program (ILP) prior to the start of the regular term. The ILP can help you acquire language proficiency to meet the demands of the academic program and adapt to the culture of the country. Unless you have fluency in university-level academic reading, writing, and comprehension, and have been granted an exemption before departure, you are required to complete the ILP.

You receive units for courses taken during the ILP, but ILP units do not count toward the required minimum unit load for subsequent terms abroad.

You may be able to reduce the units of ILP courses to a minimum of three UC quarter units at the time of registration. Although you may reduce the units for a course, there is no reduction in the work expected, or in the number of courses required.

UC Online Courses

You may enroll in UC online courses (campus-based or systemwide) while on UCEAP if you are enrolled in your program's minimum unit requirement; meet all of your UC campus-based requirements for enrollment; and fulfill all of the requirements (prerequisites, class standing, etc.) of the host UC campus. If you fail to meet any of these requirements, you may be withdrawn from the UC online course.

UC online courses do not count towards your UCEAP program's minimum unit requirements. You must meet all UCEAP requirements.

If you withdraw from UCEAP, you may also be withdrawn from your online course by the UC Office of the Registrar.

UCEAP cannot provide advice about UC online courses; see the [UC Online](#) website for information.

Physical activity (PA) and physical education (PE) classes

Physical activity (PA) classes (basketball, swimming, judo, certain dance classes, etc.) are lower-division, worth 0.5 UC quarter unit, and graded pass/no pass only. These classes do not count toward the minimum required load for any program; the units must be in addition to the minimum load. Physical education (PE) courses (kinetics, physiology, teaching methods, sports management, etc.) are regular courses taught in lectures, discussions, labs, etc., and are assigned division and units like other courses.



Repeating a course

If you receive a D, F, or NP in a course while on UCEAP, you may be able to repeat the course the following term at the host institution, if offered. If your host institution allows you to repeat the course, complete a General Petition to inform UCEAP of the intent to repeat the course. Courses taken for a letter grade must be repeated for a letter grade. You may repeat courses taken for pass/no pass for either grading option.

The petition to repeat the course relates only to UCEAP enrollment. Regulations and procedures regarding repeats vary by campus and depend on your academic record; therefore, UCEAP cannot determine how the courses and grades will be recorded on your UC record. Check your UC website to learn the regulations and procedures for repeated courses at your campus.

The Systemwide Office will inform the campus Registrar's Office of the repeated course when grades are transmitted.

Taking or retaking final exams in the US is not permitted

You must complete all coursework and exams before leaving the host institution or Study Center.

Exam dates cannot be changed to accommodate travel plans. Be advised that under certain circumstances host institutions may change exam dates.

Arrangements for early exams are not allowed. Unless there is an emergency, such as an extreme health situation, a safety or security threat, or closure of the university, you may not take final exams in the US or leave the program before completing final assessments. Although the practice in some countries permits students to retake final exams after the original exam period, you are not permitted to take or retake exams in the US.

Some programs are designed to end before the end of the host institution term, in which case the Study Center will instruct you on how to arrange the completion of your courses. Do not plan to leave before the official end of your program.

INDEPENDENT STUDIES, RESEARCH PROJECTS, & INTERNSHIPS

Host Institution Independent Study and Internships

Some host institutions offer independent study, internship, community service, or service learning courses as part of their curriculum with grades assigned by the host institution. These courses are not UCEAP special study projects and may be graded P/NP or letter grade depending on the host institution.

Community Service and Service Learning

Community service and service learning opportunities for academic credit may be available in some programs. These opportunities are usually awarded lower-division UC credit and typically carry fewer units and have fewer academic requirements than internships.

UCEAP Special Study Projects and Internships

Independent study, research projects, or internships for academic credit may be possible in some programs. These are called UCEAP special study projects or internships and require the approval of the Study Center and the Systemwide Office.



In locations where special studies are possible, information is in the Program Guides. In most programs, it is the student's responsibility to locate an internship or special study opportunity prior to the start of the program.

Except in cases of illness or university closure, a special study represents only a part of the student's academic load. For undergraduates, replacement of more than one course per term with a special study is rare and requires approval from the Systemwide Office.

Students cannot add special study projects or internships to their study lists. The Study Center will add these to the MyEAP Study List when the required forms are completed, signed, and approved.

SPECIAL STUDY FORM

A special study form is required for all UCEAP special study projects. It is a contract between the student and the professor or other qualified supervisor responsible for evaluating the student's performance. There are two forms with instructions, one for **research or independent study** and one for **internships**.

The special study form requires you to describe the planning, supervision, and credit requirements of your project or internship.

Completed forms must be submitted to the Study Center as soon as possible after the project or internship has been arranged; no later than the deadline for students to submit their MyEAP Study Lists.

TYPES OF PROJECTS

UCEAP has three types of special study projects for undergraduates.

192 Special Study Project (6 UC quarter units maximum, graded P/NP or letter grade)

Independent study with projects arranged between the student and faculty member. In some cases, this is a combination of a project and an internship or community service activity where the student works with a faculty member on the academic components and interns or does community service in a location that provides relevant experience. For example, a student may work with a faculty member to do a project on primary health care systems in the host country while interning at a health care facility.

196 Research (12 UC quarter units maximum, graded P/NP or letter grade)

Independent research arranged between the student and faculty member which requires a substantial research project. The following units are guidelines, not absolutes.

- 6 units of research: 20– to 25–page paper in English (or 15–20 pages in another language)
- 4 units of research: 10– to 15–page paper in English (or 8–12 pages in another language)
- 6 units of a lab project: extensive lab notebook plus detailed report of the nature and results of the project

197 Internship (usually 4 to 6 UC quarter units with 12 maximum, graded P/NP only)

Internships combine practical experience with intellectual study. An academic internship involves work in a corporate, governmental, public, or private organization or institution. Requirements:

- 4 to 6 UC quarter units requires approximately 120 to 150 work hours per term; hours will vary.
- A paper, series of reports, or other documentation that describe the work done, provide analysis of what you learned, and demonstrate that you have investigated and analyzed the experience beyond the performance of duties.
- Regularly scheduled consultation for at least one hour per week with the direct supervisor to discuss what you are learning from an academic point of view (e.g., knowledge about the general field, broader context of the specific work, comparison of the host country activity with that of the US, etc.).



The internship supervisor will keep a record of attendance along with other information pertinent to the evaluation of your work and will provide the Study Center with an evaluation of your performance. If you do not meet the scheduled working hours or consultation time, or if you fail to submit a final paper or project, you will receive a No Pass as your final grade for your internship.

In most programs, students who plan to participate in internships for academic credit must first enroll in the program's minimum unit or course requirement at the host university. Once the internship is secured, the student must submit a Special Study Internship form to the Study Center for initial approval. The Study Center forwards the form to the Systemwide Office for final approval. Once the internship is approved and the units are determined, the student may be allowed to drop a course at the host university as long as program's minimum unit requirement is still met. In some cases internship units do not count toward a program's minimum unit requirement.

The Systemwide Office must approve internships for academic credit before students may take a reduced load at a host university, as participation in a non-academic internship is not a valid reason for taking a reduced load.

GRADUATE SPECIAL STUDY PROJECTS

Graduate students may do special study on UCEAP as outlined on their GSAG. UCEAP has five types of special study projects for graduate students:

- 292 Special Study Independent Study Projects
- 295 Special Study: Directed Reading
- 296 Master's Level Thesis Research
- 297 Special Study: Internship
- 596 PhD Dissertation Research

GRADES

UCEAP Grades are Final

All grades the UCEAP Systemwide Office reports to UC campus registrars are considered permanent and final per UC Academic Senate Regulation 780:

"All grades except Incomplete are final when filed by the instructor of record in an end-of-term course report. However, the correction of a clerical or procedural error may be authorized as the Division directs. No change of grade may be made on the basis of reassessment of the quality of a student's work. No term grade except Incomplete may be revised by re-examination."

Once grades have been recorded at your UC campus, check the UCEAP portion of your academic record carefully. If you suspect a clerical or procedural error, you may request a review of your record using the Request to Review form. Examples would be failure to enter an action from an approved UCEAP General Petition or a data entry error by the Study Center, Systemwide Office, or UC Registrar's Office.

Reporting UCEAP Grades

Grades earned abroad will not be available as quickly as UC campus grades because grade-reporting practices at universities abroad differ from those at UC and are generally more time consuming. Once the grades for a program are available at the Study Center, they are sent to the Systemwide Office where they are processed (as a group, not individually) and then electronically transmitted to the UC Registrars' Offices.



You will receive an email at the address you have provided in MyEAP when your grades are transmitted.

Grades are not official until they are posted to your UC record. Campus processes and schedules for posting grades vary. Your campus may notify you if additional steps are required.

Grades are generally reported within 90 days of the end of a program. Your Program Guide may indicate when grades for your program are usually available. If you need documentation regarding the delay of grades, email the Academic Specialist at the Systemwide Office.

The UC Registrars must receive grades directly from UCEAP for degree verification. Do not file for graduation your final term of UCEAP; grades will not be available by most degree-verification deadlines.

Grade Scheme

UCEAP assigns grades using the UC grading scheme of A, B, C, D, and F, including plus and minus grades, as appropriate. UCEAP also reports Incomplete (I), In Progress (IP), No Report (NR), and Withdrawn (W) grade notations.

Failed (F) grades will be reported when the F is assigned by the partner institution; if you drop a course at the host institution without approval from UCEAP; if you do not sit the exam; or if you receive not passing, not completed, not attended, or similar notations on the host record.

Incomplete (I) grades require consent from the Study Center and the Systemwide Office. If you obtain consent, complete the [Contract for Incomplete Grade form](#). Do not make special arrangements directly with the host instructor to turn in late work without completing a contract. If you do not submit the work required for completion of the course by the date specified on the contract, the incomplete will convert to an F (or NP or U, as appropriate). Although your UC campus may have its own rules about incomplete grades, you are governed by UCEAP policy on incomplete grades.

In Progress (IP) is for a year-long course or first-term courses with exams at the end of the year for which the grade will be reported at the end of the year. IP is reported until the final grade is available.

No Report (NR) at the time of final grades will be changed to an F (or NP or U, as appropriate) six months after the end of the academic term in which the course was taken. Although UCEAP urges instructors to submit grades on time, grades are sometimes submitted late. It is imperative that you and the Study Center follow up on any grades that have not been received and recorded.

Withdrawn (W) will be assigned when a course is approved to be officially dropped after the general petition or drop deadline and the appropriate UCEAP petition is on file (either a General Petition or a Petition to Withdraw).

Host Institution Transcripts and Grades

Host institutions maintain their own academic records and follow their own grading practices, which differ from UC. UCEAP maintains its own UC student records of courses, units, and grades. The grades you receive from your host institution may or may not be your final UC grades. UCEAP converts coursework taken abroad into UC courses, units, and grades, so your UC transcript is the only official record for UCEAP.

UCEAP does not provide host-university transcripts to students because in the conversion to UC credit, the course titles, units, and grades may be represented differently from those of the host university. The presence of a host university transcript would represent a duplication of the UCEAP coursework on your official UC transcript.



Host institution grading scales may not be applied in awarding UCEAP grades. To determine UC grades, UCEAP uses host institution grades and, where applicable, other aspects of your academic work, which may include attendance, distribution of class scores, and narrative evaluations given by host institution faculty. At some host institutions, where the curricula and grading practices are similar to UC's, the grades reported may not require any conversion or amendment.

Verification Letters

If you get a request for a host institution transcript (graduate school, scholarship, job application, etc.), contact the Academic Specialist at the Systemwide Office via email for a letter that details your academic record and the UCEAP practice regarding host institution transcripts. Provide the following information:

- Your name during UCEAP participation
- Your UC Student ID Number
- Country(s) and Program(s) of participation – list all
- Year(s) and term(s) of participation
- Any special instructions from the requesting agency
- Mailing address or other contact information for letter

Letters can take up to ten business days to process.

Request to Review Student UCEAP Record

The **Request to Review Student UCEAP Record** form is used to request an investigation of a student's record of possible clerical or procedural errors, including incorrect grades, course drops or adds, grading options, and units.

Errors include those on either the study lists or final grade reports. For example, failure to enter an action from an approved UCEAP General Petition or a data entry error by the Study Center, Systemwide Office, or UC Registrar's Office.

There must be evidence of a clerical or procedural error in order to make any correction to the academic record. The Systemwide Office must report all corrections to the UC Registrar to be entered on your UC academic record. If the investigation determines that there was no clerical error, your academic record will not be changed.

Requests will not be processed if they are received more than 12 months after the end of the program. The end of the program is determined according to the UCEAP calendar for the program in question.

Retroactive Petitions

Changes requested after classes have ended, final exams have begun, or final grades are known (whichever is earlier) are submitted on a **Retroactive Petition**. This type of petition is approved only in unusual circumstances related to health problems or special academic situations. Retroactive Petitions require final approval by your UC campus (dean, provost, or in some cases a campus committee).

Petitions will not be accepted after 12 months following the end of the UCEAP program.

Once a petition has been approved or denied, the decision is final; re-petitioning the same action is not permitted.

Instructions and additional information are on the form.



Grade Appeals

If you believe that non-academic criteria were used in determining the final UC grade for a course, write to the Academic Specialist at the Systemwide Office within 2 months following the date that grades were transmitted to your home campus. Criteria not directly reflective of academic performance include discrimination on political grounds, race, religion, gender, sexual orientation, ethnic origin, or nationality.

The grade appeal process is a serious undertaking by which UC faculty consider the allegations submitted. The outcomes of this procedure, if found in favor of the student, are either that the grading option is changed to P/NP (or S/U in the case of graduate students) or the course is dropped. The letter grade will not be changed.

This process can take several months to complete; students facing time constraints may want to consider the retroactive petition process that could have the same outcome.

Requests to initiate an appeal received more than two months after grades were transmitted will not be considered.

Outstanding Debts and Grades

If you owe a debt at the host institution or the Study Center, you must pay the outstanding balance. Failure to do so may jeopardize the release of your grades from the host institution.

If you have an outstanding balance owed to UCEAP, your grades will not be transmitted to your UC Registrar's Office until your balance is paid in full.