

Important note: You can complete this form online and print it, but you must have Adobe Acrobat Writer to save and/or e-mail a filled-in version. Using the [writable Word version](#) allows you to save a filled-in version. You may also print the form first, complete it by hand, and fax or mail it.

Safety and Incident Report for Students Studying Abroad

INSTRUCTIONS:

- Study Center representatives must complete this form as thoroughly as possible for any crimes or incidents reported by students that involve bodily harm, or threats of bodily harm, and/or racially motivated verbal/physical harassment. Note: Stalking behavior should be considered an incident, which involves "threat of bodily harm," even if no direct threat is verbalized.
- Submit the form to the EAP Operations Specialist.

UC Education Abroad Program — Universitywide Office

6950 Hollister Avenue, Suite 200

Goleta CA 93117-5823

Fax: (805) 893-2583

EAP Program and Country: _____

Person Submitting Report: _____

Today's Date: _____

Student's Name: _____

Date of incident/crime: _____

Time of incident/crime: _____ a.m. p.m.

Location of incident/crime: _____

Were other UC students involved? Yes No

Were there witnesses? Yes No

Brief description of incident/crime:

Immediate action taken by Study Center:



Were clinic/hospital/health practitioners consulted? Yes No
 Was there medical treatment required? Yes No

Brief Description:

Were host university authorities notified? Yes No
 Was the local police notified? Yes No
 If "yes," was a report filed? Yes No Report No. _____

Contributing factors, if known, such as weather, student's own behavior, political situation, etc. (Note: A major purpose of incident reporting is to understand contributing factors to document preventive actions, recommendations, etc.):

Additional Comments:

For UOEAP Use Only:
 Copy to: Principal Policy Analyst