

University of California Education Abroad Program-Reciprocal Exchanges Non-Degree/ No-Fee-Exchange Graduate Student

Application checklist

HAVE YOU...

1. **Read these?**

- EAP *Graduate Application Guide* (A general reference for use throughout the application process and beyond!)
- Application information, particularly for international students, at the on-line graduate application website for your prospective host UC campus
- Department information and requirements (Links can be found on the EAP Reciprocity webpage)
- Application deadline for each UC department to which you are applying

2. **Contacted UC faculty at each campus to which you are applying?**

Please send a copy of faculty responses you receive.

3. **Registered for the TOEFL and GRE as appropriate?**

- **GRE** (If required by either the Graduate Division or graduate department to which you are applying)

Note: Use the institution code for the prospective host UC campus(es). See the Graduate Student Application Guide for more information about GRE score reporting. There is no EAP institution code.

- **TOEFL/ IELTS** (If applicable)

Note: Use the institution code for the prospective host UC campus(es) and ask that a report also be sent to EAP at code 4795. See the Graduate Student Application Guide for more information about score reporting.

4. **Completed an on-line application for each prospective host UC?**

5. **Provided these items your UC Study Center/UC Liaison for submission to UOEAP?**

- **EAP Forms** (One only of each; no photocopies are required)
 - EAP Student Information form
 - EAP Nomination (signed by you and a home university official)
 - EAP Address and Emergency Contact Form
 - Graduate Study Plan
- **Passport photocopies** (Include two)
- **UC On-line application printout** (First 2 or 3 primary pages only; one for each UC to which you have applied)
- **Application materials** (Original for each campus and one photocopy for EAP)
 - Statement of Purpose
 - Official university-level transcripts and photocopies of any university-level degrees obtained (Include translations if not in English)
 - Letters of recommendation
 - EAP Graduate Study Plan
 - Additional materials required by department (i.e. portfolio or writing sample)