VISA INSTRUCTIONS

Introduction to the Australian Student Visa
As a UCEAP participant in Australia, you must apply for and be granted a student visa, which must be valid for the duration of your program. The Australian Department of Immigration and Citizenship (DIAC) offers online visa applications for U.S. citizens participating in a one-or two-semester academic exchange program.

Non-U.S. Citizens
If you are a non-U.S. citizen, read the DIAC website carefully and contact the Australian Embassy in Washington D.C. immediately to check entry requirements for your country of citizenship. The entry process for non-U.S. citizens may take much longer than for U.S. citizens, so allow ample time to research the requirements and complete them.

Cost of the Visa
It’s expensive to apply for the Australian student visa. At the time of this printing, the application fee for the student visa described above was listed as $535 Australian dollars (approx. $580.00 in U.S. dollars). Remember to include this item when budgeting your out-of-pocket expenses for time abroad. The most convenient way to pay your visa application fee is by credit card.

Timeline
U.S. citizens applying online should not apply too early. Under normal circumstances, and providing you are not required to complete a health exam, the online visa process does not usually take more than a couple of weeks from beginning to end. Applying at the end of November or by mid-December should be more than adequate (unless you are planning a very early arrival in Australia for personal travel). You may begin the application process as soon as you have received the Confirmation of Enrolment (CoE) from your host university. However, be aware that applications lodged too far in advance of the start date will not be processed (no more than 124 days prior to the start of your program).
★To determine the dates of your arrival and departure, see the pull-down calendar tab on the relevant Participant’s page of the UCEAP website. Find the Last Date to Arrive and the End Date (last exam date) at your host university.

Terms and Acronyms
“CoE”
To use the online application you will FIRST need an electronic “Confirmation of Enrolment” (CoE) number, which will be issued to you by your host University. How do you get a CoE? You will be issued a CoE by your host university once you have a) received an offer of place (an acceptance letter) from your host University and have b) accepted this offer by returning an acceptance form to your Australian University.

“TRN”
After submitting your student visa application online, you’ll be assigned a transaction number (TRN). Keep track of the TRN, because this number, along with your passport number, allows you to check the status of your online visa application.

“OSHC”
You may come across references to the OSHC policy. This stands for the Overseas Student Health Cover. OSHC is a requirement for all international students studying in Australia. Unless you are going to UNSW, this fee is already included in your EAP fees. (Students accepted to UNSW will need to actually enroll in this Australian insurance plan and submit the receipt to UNSW as proof of enrollment in the OSHC). Your host university will include a statement in your CoE that you will be covered by the OSHC while studying in Australia, so you will not have to show proof of purchase.
Assessment Level
The Assessment Level is based on what type of program you are going on and what country you are from. If you are a U.S. citizen going on EAP, then you are Assessment Level I. If you are not a U.S. citizen, read the immigration website carefully to understand your assessment level and your requirements to enter Australia and study there (consult the Australian Embassy in Washington, DC, if necessary). Dual citizens should also consult DIAC and/or the Embassy for details.

“GTE” Genuine Temporary Entrant Requirement

Student Subclass
The term Student Subclass is confusing. Rather than analyze it, just accept that your Student Subclass is non-award (non-award/575 to be exact). A “non-award” type of educational program is one in which you will not be awarded a degree from an Australian University; your degree will ultimately come from UC. Non-award is your “main course of study”, when asked.

Financial Requirements
The Australian government wants to be sure that international students coming to study Down Under have adequate financial resources during their studies. The amount of money that students are expected to have access to while abroad is shown in the chart on this page: [http://www.immi.gov.au/students/students/575-0/financial.htm](http://www.immi.gov.au/students/students/575-0/financial.htm). Unless contacted by DIAC with a special request, you will only have to declare that you have access to adequate funds. Review the linked chart above in case you have to enter an amount while applying.

The Application Checklist
The great majority of you will use the online application, and much of the documentation in the checklist will not be required (if applying online, ignore the checklist’s mention of the need to complete form 157A). Do be aware, however, that the visa processors at DIAC may, at any time, request more information if they think a case requires it. The checklist can be found at: [http://www.immi.gov.au/students/checklists/visa_575_1.pdf](http://www.immi.gov.au/students/checklists/visa_575_1.pdf).

If you do not need to submit the hard copy materials in the checklist, then what, you may ask, are you actually required to submit? What you must actually have in hand to begin your online application is:
- Your CoE number (see CoE description above)
- Credit card information for the visa processing fee
- A valid passport (you will enter your passport number in the online application)
- Your arrival and departure dates

Begin the Online Application
When you have your CoE, are ready to charge the visa application fee on your credit card, have established your program dates, and have your valid passport information ready to enter, you can begin your online visa application. Go to [http://www.immi.gov.au/e_visa/students.htm](http://www.immi.gov.au/e_visa/students.htm).

- You are applying outside Australia.
- Select “First student visa” from the right hand column of the chart.
- Once you begin, the steps are fairly self-explanatory.

When your e-visa is granted, we highly recommend that you print out a copy of the approval notification, keep it with your passport, and take it with you when you travel.
The Health Clearance Procedure
During the e-visa application process it is possible, though rare, that you could be notified to complete a health clearance. This is unrelated to the EAP Health Clearance, and the EAP clearance and forms are not accepted for this purpose. If you find out that you have been notified, you must take action to get the exam and chest x-ray completed and submitted as quickly as possible. The required medical forms are available on the DIAC website. These forms can be filled out by any certified MD and should be sent to the address specified in the DIAC notice. Most students will not encounter this obstacle; however if you are notified that you must submit the health clearance and if you have problems with the medical forms, please contact UCEAP and we will try to help.

Working while Studying
Your student visa will allow you to work part-time in Australia. You may work 40 hours every two-week period (a “fortnight”) while your courses are in session and unrestricted hours during any scheduled course break.

Further Questions?
The instructions above outline the basics. You will need to read the DIAC website carefully. If you cannot find the answers to your questions on their website, direct questions about your student visa application to the Australian Department of Immigration and Citizenship at 1-613-216-7603.

You may also contact the Australian Embassy in Washington D.C.

The Embassy of Australia in Washington D.C.
1601 Massachusetts Ave. NW
Washington DC, 20036-2273
Tel: (202) 797-3000

If there are questions you haven’t been able to answer via the DIAC website or by calling the numbers above, call the Embassy’s line for inquiries at 1-905-280-1437.