Student Visa Instructions

All non-Barbadian students are required to obtain a student visa. Unlike most other visas, however, the student visa is not issued before arrival. Even so, you must take action before departure to qualify for the student visa; you will need to complete and submit a Certificate of Eligibility for Non-Immigrant Student Status to UCEAP by March 28, 2014. Please follow along below to understand the procedure.

- The required visa application documents are available online. The Barbados Immigration Department link includes forms H1 and H2. Review these two forms as soon as possible, referring to the instructions below for help.

- When completing the H1 form:
  - Question 2: Complete this question as it applies to your studies at UWI. In the spaces requiring dates, fill in the term start date and term end date according to the calendar found on your Pre-departure Checklist. For your major course of study, list “Education Abroad.” The length of proposed course is the length of the term(s) of your study (3 months, 9 months, etc.).
  - Question 5: Your cost for tuition and fees is $0. Estimate your accommodation and personal expenses and enter that in the second and third “$” fields. 5b is not applicable to EAP students.

- In addition to completed H1 and H2 forms, you must submit:
  - An application fee: The application fee is currently $150 and must be paid by cashier’s check. You will need to bring $150.00 US dollars to your bank and request a cashier’s check from the teller. Have the check made out to “The University of the West Indies” and make sure to keep your receipt for the cashier’s check. Mail the check together with your visa application, housing form and photos to UCEAP.
  - One (1) passport-style photo: Refer to the Photograph Instructions on your Pre-departure Checklist to ensure that your photo is compliant with the strict immigration requirements.
  - Proof of travel: Submit a printed itinerary if you have already booked a ticket; if not, write a statement with your intended dates of travel and note that you will forward your travel itinerary once it is available.
  - Proof of financial support: Submit a copy of your bank statement
with your name (joint or individual), showing that you have access to at least $3,000 if you are a fall student, and $6,000 if you are a year student.

If you do not have such an account, please submit a copy of a parent’s bank statement, if parents will be assisting you financially during your time abroad.

If you are a financial aid student, request a letter from your campus aid office which shows the amount of aid you will be receiving for your time abroad. Note that the letter should NOT say you are “eligible to receive up to” a certain quantity; it should state exactly how much you will be receiving.

- **Your UCEAP Participation Letter**: This letter verifies your status as an exchange student from the University of California. It will be emailed to you from the UCEAP Systemwide Office as an attachment. Print it out in color so that the UC seal will show and look official. (Save your electronic copy. Do not delete).

- **Proof of accommodation**: While this is an official requirement, it is not required at this time as it is too early to have finalized your accommodation.

**Mail all visa application documents to UCEAP at the address below.**

UCEAP Systemwide Office
Barbados – UWI Fall 2014
6950 Hollister Avenue, Suite 200
Goleta, CA 93117-5823

When you travel to Barbados, you must carry the items below in order to gain entry:

- All travelers to and from the Caribbean and Bermuda, including U.S. citizens, are required to have a **valid passport**.
- You must present your **UWI offer letter** (acceptance letter) upon arrival at the airport. Carry it with your passport and other important papers.

Contact your Program Advisor, Sarah Gemski at sgemski@eap.ucop.edu or Program Specialist Stacey Hart at staceyhart@eap.ucop.edu with any questions regarding this process. Also note that your forms will be reviewed at UWI before being finally submitted, so small omissions and errors should not be a cause for concern.

⚠️ **IMPORTANT NOTE FOR NON-U.S.CITIZENS**: For students with citizenship somewhere other than the U.S., please note that you may have very different visa requirements or procedures. You should check carefully with UWI and with the Embassy of Barbados in Washington, D.C.