UCEAP Notes for HKUST Science Fall
2014-15 Admission Packet

Read this after carefully reviewing acceptance materials from HKUST.

HKUST Deadlines – UCEAP Notes

If you would like UCEAP to forward your documents to HKUST on your behalf, we must have your acceptance, visa, and housing documents at our office by Monday, May 5th.

Students that do not have their paperwork at UCEAP by May 5th will be responsible for sending their documents directly to HKUST by May 15, 2014.

HKUST Instructions – UCEAP Notes

- **Student Visa/Entry Permit:** You will apply for your student visa through HKUST. Follow their instructions.
- **Course Registration:** Make a note on your calendar that course information will be available in August. Be on the look out for email notifications from HKUST regarding this matter. It is your responsibility to sign up for classes during the online enrollment period in August. If you miss this registration window, you will have to wait until arrival to register for courses. UCEAP students are required to take a minimum of 21 UC quarter units each semester. This means that students must enroll in 15 to 18 HKUST units per term.
- **Orientation Activities:** On site HKUST orientations are mandatory for UCEAP students. As stated in the Student Agreement, students that do not participate in the orientation sessions will be subject to dismissal from the program.
- **Term Dates:** Program dates provided by HKUST are still provisional and subject to change. Do not make travel arrangements based on these dates. A complete program calendar with confirmed dates will be posted on the UCEAP website later on.
- **Email:** Be sure to check your email on a regular basis for messages from HKUST and UCEAP.

HKUST Forms – UCEAP Notes

- **Declaration of Acceptance:** Sign and date this form to formally accept HKUST’s offer of admission.
- **Student Visa Application:** Carefully read the visa instructions and be sure to submit all of the supporting documents required. Incomplete and/or incorrect applications will not be forwarded to Hong Kong.
  - **Visa Application Form (ID 995A):** Refer to the visa application guideline provided by HKUST when completing your application.
- **Financial Support Letter:** If your parents are helping you pay for your program fees, they must sign this form.
- **Mailing Address Registration:** HKUST will mail your student visa label to you once it is ready. Register your summer mailing address online.
- **Visa Payment Authorization:** HKUST will act as your visa sponsor. Provide your information to pay the HK$450 visa fee.
- **Insurance Payment Authorization:** UCEAP students are automatically covered by ACE American Insurance Company. However, HKUST also requires that exchange students purchase the ChubbExcel Comprehensive Travel Insurance to include personal liability coverage. Provide your information to pay the HK$985 insurance fee.
- **On Campus Housing Application:** Housing is limited. You must submit an application on time if you want on campus housing. Only shared accommodations are available. Past UCEAP students recommend applying for the newer UG Halls VII, VIII & IX.
- **Assumption of Risk and Release Form:** Emergency contact information should match what you have listed in MyEAP.