Instructions for London School of Economics and Political Science
Summer School Application

The application period is **January 20* - March 28, 2014**
*or whenever the 2014 LSE Summer School application is online
Applications are first-come first-served.
Course choices will become limited by the beginning of March.

First Step: Complete and electronically submit the UCEAP Online Application. There are two applications: one for Session 1 only and one for Sessions 1 and 2 only. You MUST click “Submit” on the UCEAP application BEFORE continuing further.

NOTE: Session 1 only students are not eligible for Federal financial aid. Some Session 1 only students may also not be eligible for UC campus financial aid (varies by UC campus).

Second Step: Go to http://www2.lse.ac.uk/study/summerSchools/summerSchool/Home.aspx to apply online to LSE. There is a non-refundable £50 (GB Pounds) fee that can only be paid online by credit card.

Third Step: Take any required items into your campus EAP office. The items will be listed in the UCEAP Application Requirements Checklist and/or a separate campus EAP office checklist. That office reviews the items and codes your application status into MyEAP.

Most fields in the LSE online application are self-explanatory, but note:
- Enter your name exactly as it appears on your passport.
- Your nationality refers to the country issuing your passport (ex: United States) – it does not refer to your ethnicity.
- Choose “University of California EAP” in the Partner Institutions drop-down box.
- Mark “Session 1” or “Both” for Session 1 and Session 2
- When choosing courses, remember you can choose only one course in each session and be sure to note which courses have prerequisites. If you have taken or are going to take the prerequisite, and it does not yet appear on your transcript, write a statement of when you expect to receive the grade. If the grade will be received after the LSE session course has started, you will need a letter of recommendation from the professor of that prerequisite.
- Note: AP credits are not considered sufficient prerequisites.
- Do NOT fill out the English Language Requirement.

*Revised January 2014*
• Upload a copy of your transcript. Transcripts can be unofficial, but they need to show your name and the name of the UC you attend. (LSE courses with high school prerequisites do not need a high school transcript.)

Admission and Visa Letter: Within 2 weeks, you will receive an email with an admission decision. LSE reserves the right to make the admission decision. The email from LSE will have an attachment that you must print out and keep to use as your official admission document for visa purposes. You will not receive a hard copy in the mail.

Tuition: Do NOT pay tuition to LSE. All applicants automatically receive a generic tuition request during the process; LSE is aware that UCEAP students do not pay tuition to LSE.

Housing: UCEAP students are required to live in LSE housing. LSE has many accommodation options with various price differences and locations. If you receive a response that LSE housing is full, email back that you want LSE “alternative” housing.

http://www2.lse.ac.uk/study/summerSchools/summerSchool/accommodation/Home.aspx.

Make sure to read the conditions and regulations. Apply for housing when you receive the admission email with your LSE ID number.

Housing Payment: Pay LSE directly for your housing – the cost is not part of your UCEAP fees, but it is factored into your total financial aid package. You will be required to pay for housing in full approximately two weeks after you receive an offer of housing. There is no deposit or plan to make several payments.

Delay in paying for housing will not prevent you from registering for courses, but it may prevent you from getting the housing you want because the residence halls fill up quickly for the summer session. Students receiving financial aid cannot wait to receive the aid before paying for housing.

Student Visitor Visa: Instructions will be sent to you later in the UCEAP Pre-Departure Checklist. US citizens obtain the Student Visitor Visa upon arrival in the UK. Some Non-US citizens must obtain the Student Visitor Visa before departure from the US.

(NO ONE can apply for the “Tier 4 Student Visa” because no one will receive a required CAS number from LSE.)

If you have any questions, contact Ann Rotlisberger at UCEAP, (805) 893-3246 or arotlisberger@eap.ucop.edu.

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<tr>
<th>LSE Summer School Calendar 2014</th>
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<tbody>
<tr>
<td>Official UCEAP Start Date</td>
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<tr>
<td>Housing Check-In (2pm-9pm)</td>
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Revised January 2014
<table>
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<tr>
<th>Event</th>
<th>Dates</th>
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<tr>
<td>Registration and LSE Orientation</td>
<td>July 6, 2014 early afternoon</td>
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<tr>
<td>UCEAP Orientation</td>
<td>July 11, 2014 (begins at 5pm)</td>
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<tr>
<td>Session One</td>
<td>July 7-July 25, 2014</td>
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<tr>
<td>Session Two</td>
<td>July 28-August 15, 2014</td>
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<td>Session 1 Housing Check-Out (8am-10am)</td>
<td>July 26, 2014</td>
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<tr>
<td>Sessions 1+2 Housing Check-Out (8am-10am)</td>
<td>August 16, 2014</td>
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Please bookmark or print out this instruction sheet to keep as reference for the entire application and admission process.