Instructions for Hebrew University (HU)  
Rothberg International School (RIS)  
Online Application and Supplemental Materials

First Step: Complete and electronically submit the UCEAP Online Application.

Second Step: Complete and submit the HU RIS Application, both the online segment and the hard-copy items. This application process will take a significant amount of time to prepare the required materials and to complete the medical examination.

Third Step: Take any items required by your campus EAP office into that office. The items will be listed in the UCEAP Application Requirements Checklist and/or a separate campus EAP office checklist. That office reviews the items and codes your application status into MyEAP.

Notes concerning the Second Step:

- Go to http://overseas.huji.ac.il/?pg=searchcase&categoryid=171. Choose USA, Undergraduate OR Graduate, and How to Apply in the drop-down boxes.
- Carefully read the detailed instructions, noting which supplemental materials can be submitted online, and which materials must be mailed in hard-copy directly to the New York office of Hebrew University.
- Submit as much as possible via the online application.
- Fall students are eligible to check EITHER the RIS Fall Semester option OR ONE of the special options which include ArtJerusalem, DanceJerusalem, Jerusalem Sounds, Arabic Immersion and others. The calendar dates for Fall options differ by program.
- Year students can combine the RIS Fall Semester option with a different Spring Semester option such as ArtJerusalem, DanceJerusalem, Jerusalem Sounds, Arabic Immersion, “Spring in Jerusalem” honors, or other special options. HOWEVER, you cannot make these combinations in the Year application – you would need to complete a Fall application plus a Spring application. Complete the Year application if you do not want to combine options. Note that a 3.5 GPA is required for the “Spring in Jerusalem” honors option. The calendar dates for Spring options differ by program.
- Spring students are eligible to check EITHER the RIS Spring Semester option or another Spring special option. Note that a 3.5 GPA is required for the “Spring in Jerusalem” honors option. The calendar dates for Spring options differ by program.
- Submit a portfolio only if you plan to take three courses at Bezalel Academy of Arts and Design or at Jerusalem Academy of Music and Dance.
- EAP students do NOT submit an Application Fee. UCEAP will pay the fee. However, you will be responsible to pay the Application Fee if you are not selected by your campus EAP office, or if you withdraw at any time, or if HU does not accept you.
• Arrange for your official transcripts to be mailed directly to the HU New York office.

• The HU Report of Medical Examination can be completed by any physician. However, you may want to have it completed at the same time, by the same physician, as your UCEAP Health Clearance, which means the UCEAP Health Clearance would need to be completed much earlier than usual. If you want both medical forms completed at the same time, obtain instructions for the UCEAP Health Clearance from your campus EAP office or click on Health Clearance Form Instructions.

Hebrew University reserves the right to make the acceptance decision. The New York office will email you if your online application is missing any supplemental materials. Please immediately respond to any emails so your application processing is not delayed. An incomplete application will not be processed.

If you have questions while working on the online application, getting the supplemental materials, and having the HU Report of Medical Examination completed, please contact Andrew Jan at UCEAP, ajan@eap.ucop.edu or (805) 893-3246.

The New York office will email you directly concerning their acceptance decision; probably in May-June for Fall and Year students, or November-December for Spring students.

- You will need to reserve and pay for term housing directly to the New York office by their deadline. (Ulpan housing is included in your EAP fees.)

- Upon payment for term housing, the New York office will provide you a “zero balance” statement for you to use when applying for a student visa before departure. This statement fulfills the visa requirement for proof of your financial ability to participate in the program.