Arrival Instructions  
Meiji Gakuin University

You are responsible for making your own flight plans and purchasing your own ticket. Submit this document to Immigration upon arrival in Japan. It will be needed if you decide to participate in an internship.

All students must meet at JR Totsuka St. 2nd floor exit the ticket gates on the official EAP arrival date (Thursday, March 31, 2016) at 15:00. From Narita International Airport to JR Totsuka St., it takes about two hours to travel, as well from Haneda International Airport one hour to JR Totsuka St.

"After getting off the JR train onto the platform take the stairs from the platform going up (do not take the steps going down as they lead to the subway) and exit the ticket gates. We will meet in the space outside the ticket gates, also known as the second floor exit."

Note: It is important that you arrive very early on the arrival date or the day before the arrival date, so that you don't miss your orientations. Special arrangements will not be made if you arrive late. Read these instructions carefully and please adhere to them.

International Center (IC) staff from Meiji Gakuin University will meet all students at JR Totsuka St. Details are provided below in “Narita Airport / Haneda Airport → Totsuka Station.”

After meeting IC staff (Ms. Jojima) at JR Totsuka St. 2nd floor exit, students will then walk to MISH Housing and will check in as a group. Students then will have the first dormitory orientation. Do not check into the dorm individually at other times.

If you arrive a day early, IC recommends that you stay at a hotel near the airport or near Totsuka station. For hotel information near Narita airport, check the following web site: http://www.narita-airport.jp/en/travel/hotel/index.html
For hotel information near Haneda airport, check the following web site: http://first-cabin.jp/en/store_haneda-terminal1/
For hotel information near Totsuka station, check the following web site: http://fresa-inn.jp/eng/totsuka/index.html

Failure to arrive on the Official EAP Arrival Date is cause for dismissal from the program.

If your flight is missed or delayed while in the U.S., call EAP at 805-893-6152.

If your flight is delayed in reaching Narita or Haneda Airport or if you cannot find a IC staff at JR Totsuka St., contact the IC staff member who is expecting you at the JR Totsuka St.

Ms. JOJIMA, Saki (staff of of IC)  
Telephone: 080-2112-4818 (from U.S.) 011-81-80-2112-4818

If IC staff cannot be reached, call:  
Naomi TOMIZUKA 045-863-2200 (at Meiji Gakuin University)
Narita Express (NEX) from the Narita airport to Totsuka St. leaves from the first basement of Narita Terminal 1 St. or Terminal 2 St.

Click here for NEX info. [http://www.jreast.co.jp/e/nex/index.html](http://www.jreast.co.jp/e/nex/index.html)

**NEX Timetable**


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**Haneda Airport → 【Keikyu Line】 → Yokohama → 【JR Line】 → Totsuka St**

Keikyu Line will take passengers to Yokohama Station. JR trains bound for Atami or Odawara or Kouzu will be best from Yokohama to Totsuka Station.