Instructions for University of East Anglia
International Summer School Application

The application period is January 23 – your UC campus deadline, 2016
Applications are first-come first-served.
Course choices will become limited near the end of March.

 Bookmark or print out this instruction sheet to keep as reference
 for the entire application and admission process.

First Step: Complete and electronically submit the UCEAP Online Application. You
MUST click “Submit” on the UCEAP application BEFORE continuing further.

Second Step: Go to http://www.uea.ac.uk/summerstudyabroad/apply to apply online to
UEA. The following documents must be uploaded within the ‘Academic Information’
and ‘English Language’ sections of the application. Be sure to have these documents at
hand when completing the online application:
• Scanned copy of your official UC transcript and transcripts from any previous
college-level study.
• Scanned copy of your passport information page.
• English language test result is NOT required for UCEAP students because you
have already been studying at a US university. (A UKBA regulation which is
subject to change.)

Third Step: Take any items required by your campus EAP office into the campus office.
The items will be listed in the UCEAP Application Requirements Checklist and/or a
separate campus EAP office checklist.

Before starting an application, please read the application guidance notes.

Most fields in the UEA online application are self-explanatory, but note:
• Enter your name exactly as it appears on your passport.
• Your nationality refers to the country issuing your passport (ex: United States) – it
does not refer to your ethnicity.
• Under ‘Fee Category’ select: You are an Overseas Student applying for an
International Summer School Module.
• In the ‘Programme Level’ section, select International Summer School.
• In the ‘International Student Visa’ section, enter YES to the question: Will you
require a visa (Tier 4 or student visitor) to study in the UK? (UCEAP students
can get ONLY the Student Visitor Visa**.)

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• In the ‘Educational Representative Details’ section, select Student applying through Educational Representative. Next select University of California EAP
• Disregard any references to the cost of the program on the UEA website. That applies to independent applicants, and not to students in negotiated exchange programs such as UCEAP.

Modules (Courses) with Supplements: If you select the ‘Revolutionaries, Radicals and Renegades’ or ‘Contemporary British Theatre’ modules, which take place partly at UEA and partly in London, an extra charge (‘Supplement’) is added to cover the cost of London accommodation, social activities, and academic field trips. If you select the ‘Reading Shakespeare’s England’ module, a two-night trip to Stratford-Upon-Avon is included. A ‘Supplement’ is added to cover the cost of accommodation, catering, transport, and entrance fees. If you select the ‘PSYCH Research Abroad’ module, a “Supplement” is added to cover the specialist laboratory equipment you will use. Please mark the box to confirm you are aware of this additional charge and enter the corresponding amount in the space provided (see cost information HERE).

Admission: Within 2 weeks, you will receive an email with an admission decision and an acceptance offer if you are accepted. UEA reserves the right to make the admission decision.

• If accepted, a £200 (GB Pounds) deposit is required to accept and secure a place at UEA’s International Summer School. You DO pay this deposit when you respond positively to the offer. It is non-refundable and is paid by credit card online.

• You need to respond to the offer online in a timely manner. If you are hesitating to accept the offer, please let UEA know the reason. UEA may be able to clear up any concerns you may have. If you do not want to accept the offer, please inform both UEA and your campus EAP office. Otherwise, your spot will remain open and may prevent another applicant from moving up a potential waitlist.

Calendar: The official start date is June 25, 2016. UEA provides pick-up service from Heathrow at 3:00 PM on that day. The departure date is July 22, 2016. UEA provides transportation to Heathrow at 8:00 AM on that day. You are responsible to make your own flight reservation and payment, and your own local transportation arrangements if you do not use the UEA service.

**Student Visitor Visa:** Instructions will be sent to you later in the UCEAP Pre-Departure Checklist. US citizens obtain the Student Visitor Visa upon arrival in the UK. Some Non-US citizens must obtain the Student Visitor Visa before departure from the US.

If you have any questions, contact Meaghan White at UCEAP, (805) 893-2667 or mwhite@eap.ucop.edu.

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