Arrival & Orientation Information
University of Copenhagen
Fall Semester & Academic Year Programs 2016-17

All Denmark participants are responsible for making their own arrangement to travel independently to Copenhagen, Denmark. If you fail to present yourself at the correct location on the established Official UCEAP Start Date, you will be subject to dismissal from the Program – see the Student Agreement.

University of Copenhagen Fall & Year Official Program Start Date: Monday, August 1, 2016

All students must arrive in Copenhagen by Monday, August 1!

It is best to arrive as early in the day as possible, but no later than 3:00pm. It will take you a couple of hours to get through passport control and customs.

Monday, August 1
Housing Check-in (Depending on your individual housing contract)
Welcome Dinner and Mandatory Check-In - 6-8pm

Tuesday, August 2
Free day to acclimate

Wednesday, August 3
Mandatory UCEAP Orientation – 3-5pm

Thursday, August 4
The Danish Language Course starts – 9:00am

You will receive details for each of these events via email prior to your departure.

When booking your flights:
You will fly into Copenhagen International Airport (Kastrup).

Remember that you will arrive in Europe the day AFTER you leave the United States.
*For example, you would need to book a flight departing on a Thursday to arrive on a Friday.

Upon arrival in Copenhagen:
When arriving in Copenhagen, you will be responsible for getting yourself either to the UCPH Housing Foundation or directly to your accommodation to pick up your keys.

For more information on where to pick up your keys or how to arrange for someone else to pick up your keys see this link - UPCH Housing Foundation
Direction from the airport (Kastrup) to the UPCH Housing Foundation:

- Take the METRO (not the train) from the airport (Kastrup) to Frederiksberg Metro Station in order to collect your keys at the UCPH Housing Foundation. See video - [How to get from the airport to UCPH Housing Foundation](#).
- **You will need a ticket for 3 zones to get from the airport to the UPCH Housing Foundation.** Tickets are available at the metro ticket counter right next to the metro in terminal 3. *You risk a hefty fine if you do not have a ticket!*

**Note:** Some students will be instructed to collect their keys to their accommodation at a different location. Be sure to check your individual housing contract to see exactly where you are to pick up your keys!

It **may be possible to arrange for a mentor to meet you upon arrival:**
Students who want a mentor should request one when completing the University of Copenhagen online application for admission. You will receive information directly from UCPH at your KU email address if you have been assigned a mentor.

If you wish to arrange for your mentor to meet you at the airport, you will have to make direct contact with the mentor well ahead of time to make the arrangements.

*The mentors are student volunteers. There is no guarantee that the mentor will be able to meet you at the airport. Be sure to confirm your plans well in advance of your arrival in Copenhagen!*

If delayed while traveling to Copenhagen and in need of assistance:

If you are still in the United States:
Contact Kitty Christen at 805-893-4430, Monday – Friday, 8am-5pm PST. 
After hours call the 24-hour emergency number at 805-893-4762.

If you are overseas:
Contact Katrine Samson Heller at the Copenhagen Study Center:
Univ. of California Study Center at University of Copenhagen
Fiolestraede 1
DK 1171 Copenhagen K, Denmark
(011-45) 35 32 0411
Katrine’s email: khel@adm.ku.dk

**UCEAP Orientation Information**

- You are required to attend the UCEAP Orientation abroad.
- **The Orientation is 3-5pm on Wednesday, August 3rd.**
- Detailed information about the location of the Orientation will be distributed in July.

The Orientation will include, among other things, information on Copenhagen, the university, academic information, and information and instruction on how to take care of practical matters such as opening a bank account, acquiring a telephone, and legally registering with the Danish authorities.

(continued on next page)
Prior to going abroad:
U.S. Department of State – Smart Traveler Enrollment Program

UCEAP highly recommends that all students register with the U.S. Department of State.

The Smart Traveler Enrollment Program (STEP) is a free service provided by the U.S. Government to U.S. citizens who are traveling to, or living in, a foreign country.

STEP allows you to enter information about your upcoming trip abroad so that the Department of State can better assist you in an emergency.

STEP also allows Americans residing abroad to get routine information from the nearest U.S. embassy or consulate.

Register online at https://travelregistration.state.gov/ibrs/ui/
(You will need your passport information at time of registration.)

IMPORTANT!!
As soon as you have your address abroad, enter it, along with all your contact information while abroad into MyEAP.
There is a Contact Information tab on the left side in MyEAP. Go to Address Abroad While Participating in EAP to enter your information.
This is for emergency purposes only. If something happens either abroad or here at home, we need to be able to reach you!
This is a requirement for all UCEAP students.

Hotel/Hostel Information (for informational purposes only)
If you arrive in Copenhagen on the weekend or outside of the office hours for your key pick up, and you are unable to arrange for someone to pick up your keys for you, you may not be able to check into your accommodations. For this reason, you may be interested in the following list:

<table>
<thead>
<tr>
<th>Hotel/Jørgensen</th>
<th>Cab Inn City</th>
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</thead>
<tbody>
<tr>
<td>Roemersgade 11</td>
<td>Mitchellsgade 14</td>
</tr>
<tr>
<td>1362 København K</td>
<td>1568 København K</td>
</tr>
<tr>
<td><strong>Phone:</strong> 011 45 33 13 81 86</td>
<td><strong>Phone:</strong> 011 45 33 46 16 16</td>
</tr>
<tr>
<td><a href="http://www.hoteljoergensen.dk">www.hoteljoergensen.dk</a></td>
<td><a href="http://www.cabinn.com/">http://www.cabinn.com/</a></td>
</tr>
</tbody>
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<thead>
<tr>
<th>Sleep in Heaven</th>
<th>Danhostel Copenhagen City</th>
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</thead>
<tbody>
<tr>
<td>Struenseegade 7</td>
<td>H.C. Andersen Boulevard 50</td>
</tr>
<tr>
<td>2200 Copenhagen N</td>
<td>1553 København K</td>
</tr>
<tr>
<td><strong>Phone:</strong> 011 45 35 35 46 48</td>
<td><strong>Phone:</strong> 011 45 33 11 85 85</td>
</tr>
<tr>
<td><a href="http://www.sleepinheaven.dk">www.sleepinheaven.dk</a></td>
<td><a href="http://www.danhostel.dk">www.danhostel.dk</a></td>
</tr>
</tbody>
</table>

Please note that UCEAP does not endorse any hotel or hostel. This list is for your information only.

“Visit Copenhagen” the official tourist site for Copenhagen also has information on hotels in Copenhagen [www.visitcopenhagen.com](http://www.visitcopenhagen.com)