Residence Permit Instructions & Information
Florence Fall Semester 2016-17

WHAT IS A RESIDENCE PERMIT?

All non-Italian students are required by Italian national law to register with the Questura (local police). By registering, all students will then be granted a residence permit (permesso di soggiorno, in Italian). The permesso di soggiorno is a document that will allow the student to temporarily (and legally) reside in Italy for the duration of the study program.

All UC students participating in UCEAP Italy programs must apply for and obtain a permesso di soggiorno upon arrival in Florence. (The Study Center will assist you with this.) Failure to do so is a serious violation of Italian law, which will result in expulsion or dismissal from the program. Should this occur, ACCENT/UCEAP will not refund any fees paid for the program and no academic units will be credited.

The permesso di soggiorno fee is approximately €158 and will need to be paid upon arrival in Florence. (We suggest taking about 350 euros with you to Italy.)

The following documents and materials are required to apply for a Permesso di Soggiorno. Please read carefully and make the required number of copies as indicated. You must have all copies made prior to your arrival in Florence. (Pack them in your carry-on.)

YOU ARE RESPONSIBLE FOR TAKING ALL THESE ITEMS WITH YOU TO ITALY
PACK THEM IN YOUR CARRY ON.

I. Make copies of these items PRIOR to submitting your visa application to the Consulate.
   • Two (2) copies of the ACCENT Acceptance Letter*
   • Two (2) copies of the UCEAP Participation Letter* (also serves as proof of health insurance)
   • Two (2) copies of the Financial Support documentation (bank letter, financial aid award letter)
     - OR Two (2) copies of the front of a credit card in your name
   • Two (2) copies of the Affidavit of Financial Support form (only if you needed it to get your visa)
*If the Consulate returns the originals of these letters to you, take them with you as well.

II. Make copies of this item when you receive your passport with visa back from the consulate.
   • Two (2) copies of the photo page of your passport
   • Two (2) copies of the visa page of your passport

III. You will also need:
   • Two (2) copies of the UCEAP Insurance Plan Card*
   *Also print and carry a copy of this card with you throughout your time abroad.

All UCEAP students will have an on-site orientation upon arrival in Florence. At that orientation students must have all the documents and information mentioned above organized and ready. The ACCENT staff will then assist you with applying for your permesso di soggiorno.

Remember to make copies of all documents for your own records.